



**Eastern Florida**  
STATE COLLEGE

# AFC@EFSC

**Chapter Book  
Submission**  
*June 1, 2019 -  
May 30, 2020*







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## Chapter Officers

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President..... Tracy Glidden  
President-Elect..... Vacant  
Secretary.....Janelis Rodriguez  
Treasurer..... Vacant  
Cocoa VP..... Rose Davis  
Melbourne VP.....Nora Schutte  
Titusville VP.....Cheryl Whalen  
Palm Bay VP.....Rachel Geidel  
Historian.....Christine Tripp (Warner)  
Membership Chair .....Tracy Glidden  
Immediate Past President..... Donna Hamilton





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## *Membership*

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<b>2018-2019 Members</b> <small>(as of 06/30/2019)</small>	<b>2019 - 2020 Members</b> <small>(as of 06/30/20)</small>	<b>New Members July 2019 - June 2020</b>	<b>2019-20 Members</b> <small>(minus New)</small>	<b>2019-20 Retention Rate</b>
<b>252</b>	<b>184</b>	<b>11</b>	<b>173</b>	<b>73%</b>

<b>2018-2019 Members</b> <small>(as of 06/30/2019)</small>	<b>2019 - 2020 Members</b> <small>(as of 06/30/20)</small>	<b>2019-20 Variance</b> <small>(as of 6/30/20)</small>	<b>2019-20 % of Growth</b>
<b>252</b>	<b>184</b>	<b>-68</b>	<b>-37%</b>

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## *State Leadership*

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Council of Presidents

- Dr. James Richey, College President

Executive Committee

- Christine Tripp, VP-Elect for Regions & Chapters (2020)

Regions

- Jacqueline Poiter-French, Region 3 Member Services Committee 2020

Executive Committee

- Tracy Glidden, VP for Commissions (2019)



# State, Region and Commission Participation

## Attendance at Legislative/Leadership Conference – Tracy Glidden

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7708**



Eastern Florida State College  
Tracy Glidden  
2106 Foxwood Drive  
Melbourne, Florida 32935  
United States

Invoice # 7708  
Invoice Date 01/10/2020  
Invoice Due Due Upon Receipt

<b>Amount Due</b>	<b>\$ 0.00</b>
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### Transactions

Description	Amount
Tracy Glidden: Event Cost - AFC Leadership Conference Registration Fee - \$129.00	\$ 129.00

### Payments

Description	Amount
Credit Card Payment - Visa 7909 on 01/30/2020	-\$ 129.00

<b>Total Amount</b>	<b>\$ 129.00</b>
<b>Amount Paid</b>	<b>-\$ 129.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks made out to the Association of Florida Colleges to:  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Legislative/Leadership Conference – Christine Tripp

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7596**



Eastern Florida State College  
Christine Tripp  
3865 North Wickham Rd  
Melbourne, Florida 32935  
United States

Invoice # 7596  
Invoice Date 12/17/2019  
Invoice Due 01/15/2020

<b>Amount Due</b>	<b>\$ 179.00</b>
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### Transactions

Description	Amount
Christine Tripp: Leg Days Registration Fees - Legislative Days/Leadership Conference Combo Registration - \$179.00	\$ 179.00

<b>Total Amount</b>	<b>\$ 179.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 179.00</b>

If you have any questions about this invoice, please contact AFC at [info@mysfchome.org](mailto:info@mysfchome.org).



# Attendance at Safety Symposium – Tracy Glidden

## Travel & Reimbursement Out-of-District Authorization Request

**Form ID: 7821**

**Submitted Date:** 06/26/2019 **Submitted By:** Tracy Glidden

**Employee ID:** B00172642 **First Name:** Tracy **Last Name:** Glidden

**Phone:** 433-5548 **Employee?** Y

**Campus:** M **Department:** Student Recruit&Enrollmnt Mktg **Building:** 001-129

**Meeting / Conference:** AFC Executive Committee, Membership, Campus Safety

**Destination City:** Palm Beach **State:** FL **Country:** US

**Depart: Date:** Wed, 07/10/2019 **Time:** 07:00 AM **Return: Date:** Fri, 07/12/2019 **Time:** 07:00 PM

### Attach Documentation

Direct Pay Airfare

Direct Pay Registration Fee

### Statement of Benefit

**In-State Travel: Indicate the purpose of the travel and the benefit to the college from this trip**

Represent EFSC as VP for Commissions, bring back valuable information on campus safety, legislative issues, and other best practices.

**Out-State Travel: How does this travel directly support the college mission?**

**Out-State Travel: How will I utilize this information upon my return to the college?**

**Comments:**

<b>Index # 1:</b> 104515	<b>Account Code 1:</b> 60502	<b>Amount 1:</b> \$356.79
<b>Index # 2:</b>	<b>Account Code 2:</b>	<b>Amount 2:</b> \$0.00
		<b>Total Amount:</b> \$356.79

# Attendance at Annual Conference – Tracy Glidden

Association of Florida Colleges  
1725 Mehan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 6696**



Eastern Florida State College  
Tracy Glidden  
2106 Foxwood Drive  
Melbourne, Florida 32935  
United States

Invoice # 6696  
Invoice Date 07/10/2019  
Invoice Due 07/24/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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## Transactions

Description	Amount
Tracy Glidden: 2019 Annual Meeting and conference registration - Member Rate	\$ 289.00
Tracy Glidden: 2019 Annual Meeting and conference registration - Member Rate discount	-\$ 289.00

<b>Total Amount</b>	<b>\$ 0.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mehan Drive  
Tallahassee, Florida 32308



# Attendance at Annual Conference – Myron Campbell

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7210**



Myron Campbell  
3676 Longbow rd  
Cocoa, Florida 32926  
United States

Invoice # 7210  
Invoice Date 10/07/2019  
Invoice Due 10/21/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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### Transactions

Description	Amount
Myron Campbell: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

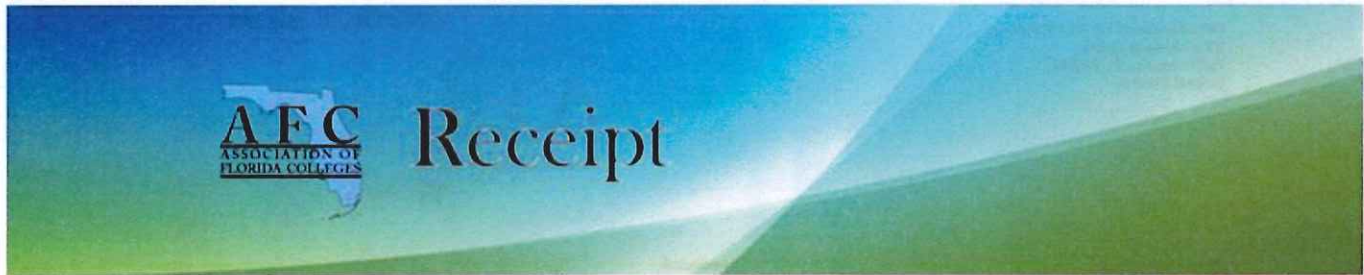
### Payments

Description	Amount
Credit Card Payment - Visa 1726 on 10/31/2019	-\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 299.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Annual Conference – Casey Covell



Thank you for registering to attend the 70th Annual Meeting and Conference.

We look forward to seeing you there!

---

Eastern Florida State College

Receipt Number: 6980

Receipt Date: 09/12/2019

Event Registration Cost: \$299.00

Amount paid: \$0.00

Balance Due: \$299.00

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Make Checks Payable to:

Association of Florida Colleges | 1725 Mahan Drive, Tallahassee, FL 32308  
850-222-3222 | [info@myafchome.org](mailto:info@myafchome.org) | [www.myafchome.org](http://www.myafchome.org)

# Attendance at Annual Conference – Jaime Curtis

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7359**



Eastern Florida State College  
Jaime Curtis  
1519 Clearlake Road  
Cocoa, Florida 32922  
United States

Invoice # 7359  
Invoice Date 10/21/2019  
Invoice Due 11/04/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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### Transactions

Description	Amount
Jaime Curtis: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

### Payments

Description	Amount
Credit Card Payment - Visa 1811 on 10/21/2019	-\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 299.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308



# Attendance at Annual Conference – Richard Laird

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7376**



Richard Laird  
3865 N. Wickham Road  
M8-314  
Melbourne, Florida 32935  
United States

Invoice # 7376  
Invoice Date 10/24/2019  
Invoice Due 11/07/2019

<b>Amount Due</b>	<b>\$ 399.00</b>
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### Transactions

Description	Amount
Richard Laird: 2019 Annual Meeting and conference registration - Non Member College Employee (Includes free one year membership to AFC)	\$ 399.00

<b>Total Amount</b>	<b>\$ 399.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 399.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Annual Conference – Dawn Niehoff

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7215**



Invoice # 7215  
Invoice Date 10/08/2019  
Invoice Due 10/22/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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**Transactions**

Description	Amount
Dawn Niehoff: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

**Payments**

Description	Amount
Credit Card Payment - Visa 1726 on 11/05/2019	-\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 299.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Annual Conference – Janelis Rodriguez

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 6662**



Janelis Rodriguez  
2281 September Street  
Melbourne, Florida 32935  
United States

Invoice # 6662  
Invoice Date 07/02/2019  
Invoice Due 07/16/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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## Transactions

Description	Amount
Janelis Rodriguez: 2019 Annual Meeting and conference registration - Member Rate	\$ 289.00

## Payments

Description	Amount
Credit Card Payment - Visa 1726 on 11/05/2019	-\$ 289.00

<b>Total Amount</b>	<b>\$ 289.00</b>
<b>Amount Paid</b>	<b>-\$ 289.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308



# Attendance at Annual Conference – Stephanie Stubbe

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7211**



Stephanie Stubbe  
2725 Raintree Lake Cir  
Merritt Island, Florida 32953  
United States

Invoice # 7211  
Invoice Date 10/07/2019  
Invoice Due 10/21/2019

<b>Amount Due</b>	<b>\$ 299.00</b>
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**Transactions**

Description	Amount
Stephanie Stubbe: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 299.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Annual Conference – Christine Tripp

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7327**



Eastern Florida State College  
Christine Tripp  
3865 North Wickham Rd  
Melbourne, Florida 32935  
United States

Invoice # 7327  
Invoice Date 10/15/2019  
Invoice Due 10/29/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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## Transactions

Description	Amount
Christine Tripp: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

## Payments

Description	Amount
Credit Card Payment - Visa 1726 on 10/15/2019	-\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 299.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

# Attendance at Annual Conference – Nora Schutte

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7221**



Nora Schutte  
4310 Concord Rd  
Melbourne, Florida 32934  
United States

Invoice # 7221  
Invoice Date 10/08/2019  
Invoice Due 10/22/2019

<b>Amount Due</b>	<b>\$ 0.00</b>
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## Transactions

Description	Amount
Nora Schutte: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

## Payments

Description	Amount
Credit Card Payment - Visa 6079 on 10/08/2019	-\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 299.00</b>
<b>Amount Due</b>	<b>\$ 0.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308



# Attendance at Annual Conference – Stephanie Craig

Association of Florida Colleges  
1725 Mahan Drive  
Tallahassee, FL 32308  
United States

**INVOICE 7164**



Stephanie Craig  
24728 Pineapple Ave.  
Melbourne, Florida 32935  
United States

Invoice # 7164  
Invoice Date 10/02/2019  
Invoice Due 10/16/2019

<b>Amount Due</b>	<b>\$ 299.00</b>
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## Transactions

Description	Amount
Stephanie Craig: 2019 Annual Meeting and conference registration - Member Rate	\$ 299.00

<b>Total Amount</b>	<b>\$ 299.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 299.00</b>

Please mail checks to:  
AFC  
1725 Mahan Drive  
Tallahassee, Florida 32308

## Attendance at Membership Conference – Tracy Glidden

### Travel & Reimbursement Out-of-District Authorization Request

**Form ID: 7821**

**Submitted Date:** 06/26/2019 **Submitted By:** Tracy Glidden

**Employee ID:** B00172642 **First Name:** Tracy **Last Name:** Glidden

**Phone:** 433-5548 **Employee?** Y

**Campus:** M **Department:** Student Recruit&Enrollmnt Mktg **Building:** 001-129

**Meeting / Conference:** AFC Executive Committee, Membership, Campus Safety

**Destination City:** Palm Beach **State:** FL **Country:** US

**Depart: Date:** Wed, 07/10/2019 **Time:** 07:00 AM **Return: Date:** Fri, 07/12/2019 **Time:** 07:00 PM

#### Attach Documentation

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Direct Pay Registration Fee

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**Out-State Travel:** How does this travel directly support the college mission?

**Out-State Travel:** How will I utilize this information upon my return to the college?

**Comments:**

<b>Index # 1:</b> 104515	<b>Account Code 1:</b> 60502	<b>Amount 1:</b> \$356.79
<b>Index # 2:</b>	<b>Account Code 2:</b>	<b>Amount 2:</b> \$0.00
		<b>Total Amount:</b> \$356.79

## Chapter Activity Reports to Region III Director – September 2019

**Association of Florida Colleges (AFC)**

**Region III Report**

**College Name: Eastern Florida State College**

**Submitted by: Donna Hamilton**

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### **Conference & Commission Participation:**

Six members attended the Region III Meeting April 12, 2019

Seven members attended the Student Development Conference May 14, 2019 to May 17, 2019

One attended the Membership Development Workshop July 10, 2019

Two attended Campus Safety Symposium July 11 & 12, 2019

### **Breakfast or Lunch and Learns Professional Workshops:**

AFC 101 how to get engaged on and April 11, 2019

Ashley Olund - Assistant Professor and Librarian Provides a session on Library Services available to staff and faculty. April 19, 2019

Introduction to Mindfulness May 22, 2019

Community Service Project for Endeavor Elementary School Supplies - March 4 to June 27, 2019

### **Social:**

Ice Cream Social June 26, 2019



# Chapter Activity Reports to Region III Director – January 2020

## January 2020 Chapter Report to Region Director

RE: Chapter Happenings



Glidden, Tracy  
Tracy@Easternfla.edu

Reply Reply All Forward More 1/20/20 8:59 AM

Charlie,

EPSC Chapter Happenings:

- 12 members attended APC Annual Conference in November
- January – held a brief meeting with new board leadership on January 15. (Full a new year day)
- Membership meeting scheduled for February 18<sup>th</sup> – inviting all members to hear about plans for the year, sharing all updates from Leadership Conference.

See you soon!

Tracy Glidden

APC @ Eastern Florida State College

Coordinator

Student Recruitment

2865 N. Wickham Rd

Melbourne, FL 32935

PH: 321-434-3948

[www.easternflorida.edu](http://www.easternflorida.edu)



[View upcoming events](#)

Please Note: The Eastern Florida State College is an Equal Opportunity Institution. Eastern Florida State College does not discriminate on the basis of race, sex, color, religion, national origin, age, or disability in its policies and procedures. Eastern Florida State College is an Equal Opportunity Institution. Eastern Florida State College is an Equal Opportunity Institution.

## Chapter Activity Reports to Region III Director – April 2020

### Eastern Florida Chapter

#### April 2020 Chapter Report to Region Director

February, 2020

Candy Gram Sales – Fundraiser for Valentine’s Day (all campuses)

Membership Meeting & Induction of New Board Members

Shared leadership opportunities and presentation on benefits of membership

Professional Development session – Academic Success Centers (Melbourne)

March, 2020

Chili Cook Off – Social Fundraiser (Melbourne) – One new member joined at event

Pie Sales – Fundraiser for Pi Day (all campuses)

Chapter Board Meeting:

- 3 new members since February,
- Discussed upcoming Region Conference and other AFC Professional Development opportunities,
- Fundraising efforts in February and March added over \$1000 to our budget

April, 2020

Region III Virtual Conference – 7 Chapter members attended

## Attendance at Region Conference April 10, 2020 – Tracy Glidden

### FW: Invitation to Web seminar: AFC Region III & LRC 2020 Spring Virtual Conference



Glidden, Tracy on behalf of Matthew White <whitem@ccepdemo.com>

✓ Accept

Required Tripp, Christine; Glidden, Tracy

Recruitment AFC

This is the most recent version, but you made changes to another copy. [Click here to see the other versions.](#)



AFC Region III & LRC 2020 Spring Virtual Conference.ics  
4 KB

Friday, April 10, 2020 9:00 AM-4:00 PM <https://mytrials.webex.com/mytrials/onstage/g.php?MTID=edffc151891c4890814a1a96ad43ea0bc>

-----Original Appointment-----

**From:** Matthew White [<mailto:whitem@ccepdemo.com>]

**Sent:** Thursday, April 9, 2020 10:27 AM

**To:** Matthew White; Glidden, Tracy

**Subject:** Invitation to Web seminar: AFC Region III & LRC 2020 Spring Virtual Conference

**When:** Friday, April 10, 2020 9:00 AM-4:00 PM Eastern Time.

**Where:** <https://mytrials.webex.com/mytrials/onstage/g.php?MTID=edffc151891c4890814a1a96ad43ea0bc>

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you rec**

**When it's time, join the Webex event here.**

Host: Matthew White ([whitem@ccepdemo.com](mailto:whitem@ccepdemo.com))

Event number (access code): 260 392 702

Event password: AFC!

Friday, April 10, 2020 9:00 am, Eastern Daylight Time (New York, GMT-04:00)

[Join event](#)

## Attendance at Region Conference April 10, 2020 – Christine Tripp



**DAYTONA**  
STATE COLLEGE

Daytona State College

**Event Name:** AFC Region III/LRC Conference 2020

**Event Date:** 4/10/2020 8:00 AM - 4/10/2020 3:30 PM

**Description:** Please join us for the 2020 Region III/Learning Resource Commission Conference. Envision Your Career Through AFC Lens.

**Registration Status:** Confirmed

**Registration Date:** 2/20/2020

**First Name:** Christine

**Last Name:** Tripp

**Preferred Name (if different from above):**

**Email Address:** trippc@easternflorida.edu

**Are you a DSC employee?** No

**Institution Affiliation:** Eastern Florida

### *Tentative Schedule*

**8:00 - 9:00 a.m.**

Registration / Light Breakfast

**9:00 - 9:10 a.m.**

Welcome with Dr. Thomas LoBasso, President, Daytona State College

**9:15 - 9:30 a.m.**

Ice Breaker

**9:30 - 10:00 a.m.**

Legislative Report, Michael Brawer

**10:15 - 11:00 a.m.**

Concurrent Session #1

**11:15 a.m. - 12:00 p.m.**

Concurrent Session #2

**12:00 - 1:00 p.m.**

Lunch Service

**1:15 - 2:00 p.m.**

Tours

**2:15 - 3:00 p.m.**

Concurrent Session #3

**3:00 - 3:30 p.m.**

Door Prizes, Awards, and Closing



# Attendance at Region Conference – Cheryl Whalen

FW: AFC Region III & LRC Spring Virtual Conference Information



Whalen, Cheryl  
To: Glidden, Tracy

[Reply](#) [Reply All](#) [Forward](#)

Mon 8/10/2020 9:54 AM



**From:** White, Matthew <[WHITEM@CHIPOLA.EDU](mailto:WHITEM@CHIPOLA.EDU)>  
**Sent:** Friday, April 10, 2020 8:22 AM  
**To:** White, Matthew <[WHITEM@CHIPOLA.EDU](mailto:WHITEM@CHIPOLA.EDU)>  
**Cc:** [mercedes.clement@daytonastate.edu](mailto:mercedes.clement@daytonastate.edu); [charlene.latimer@daytonastate.edu](mailto:charlene.latimer@daytonastate.edu)  
**Subject:** RE: AFC Region III & LRC Spring Virtual Conference Information

**CAUTION:** This email originated from outside of EFSC. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning!

Some of you may not have gotten the email yesterday due to attachment size restrictions. The schedule for this event is below. If you didn't get the event invite with connection information, here's how you can connect:

**Event:** AFC Region III & LRC 2020 Spring Virtual Conference  
**Event address for attendees:** <https://mytrials.webex.com/mytrials/onstage/g.php?MTID=ebb275d6cc752419be40bdfb71de64227>  
**Date and time:** Friday, April 10, 2020 9:00 am  
Eastern Daylight Time (New York, GMT-04:00)  
**Duration:** 7 hours  
**Description:** Join us for the AFC Region III & Learning Resources Commission 2020 Spring Virtual Conference!  
**Event number:** 260 392 702  
**Event password:** AFC!  
**Audio conference:** To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.  
United States Toll  
+1-415-655-0002

Matthew White  
Director of Distributed Systems | [Chipola College](http://Chipola College)  
850-526-2761 | [whitem@chipola.edu](mailto:whitem@chipola.edu)

## Attendance at Region Conference – Dr. Marci Hanks

FW: Virtual Conference Link

DH

Hanks, Dr. Marci  
To: Glidden, Tracy

Reply Reply All Forward ...

Mon 8/10/2020 9:39 AM

Marci

From: Brett Williams <[bwilliam@irsc.edu](mailto:bwilliam@irsc.edu)>

Sent: Tuesday, February 18, 2020 9:41 AM

To: Mercedes Clement <[Mercedes.Clement@daytonastate.edu](mailto:Mercedes.Clement@daytonastate.edu)>; Gonzalez, Beatriz <[bgonza6@mdc.edu](mailto:bgonza6@mdc.edu)>; Reyes, Yovan <[yreyes21@hccfl.edu](mailto:yreyes21@hccfl.edu)>; Bodie, Matthew <[Bodie.Matthew@spcollege.edu](mailto:Bodie.Matthew@spcollege.edu)>; Dana Davidson <[Dana.Davidson@daytonastate.edu](mailto:Dana.Davidson@daytonastate.edu)>; Andrew Sheppard <[andrew\\_sheppard@sfcollege.edu](mailto:andrew_sheppard@sfcollege.edu)>; hendersj@nwfsc.edu; Joseph L. Huston <[HustonJ@seminolestate.edu](mailto:HustonJ@seminolestate.edu)>; Hanks, Dr. Marci <[hanksm@easternflorida.edu](mailto:hanksm@easternflorida.edu)>; tracyma@seminolestate.edu; Monique Blake <[mblake@broward.edu](mailto:mblake@broward.edu)>; Will, Dr. Christina <[ChristinaWill@sjrstate.edu](mailto:ChristinaWill@sjrstate.edu)>; Nicholas Vick <[vickn@tcc.fl.edu](mailto:vickn@tcc.fl.edu)>; Toledo, Ivan (Library) <[itoledo2@mdc.edu](mailto:itoledo2@mdc.edu)>

Subject: Virtual Conference Link

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good morning everyone,

The link to the Virtual Conference webpage is, <http://irsc.libguides.com/virtualconference>.

Keep in mind your presentations will run 20 minutes long. If you would like to take questions at the end please leave around 5 minutes for questions. We will have approximately 5 minutes between presentations to switch slides and promote the next presenter(s) role so they can control the slides. I have set up a practice room in Blackboard Collaborate so you can go in and verify your sound works correctly. I would suggest having someone join the practice room with you on a different computer so you know your sound is functioning. We will not be able to do much tech support on Friday because the schedule is tight. The presentation will be a large part of the judging for the exemplary practice award.

Link to the practice room: <https://us.bbcollab.com/guest/211c391684d845018f7187e72a546a41>

Finally, please send me your slide presentations, preferably in PowerPoint, so I can combine them into one presentation. This will reduce the time between sessions and prevent us from having to pull up multiple documents. I would like the slides by Wednesday afternoon so I have time to compile the slides.

If you have any questions please let me know.

Thank you and I look forward to your presentations Friday.



**Brett Williams**  
Reference Librarian  
Libraries  
Indian River State College

# Attendance at Region Conference – Dr. Sharon Cronk-Raby

RE: AFC Region III & LRC Spring Virtual Conference Information


 Cronk-Raby, Dr. Sharon  
To: Glidden, Tracy

Reply Reply All Forward

Mon 8/10/2020 11:3

 You replied to this message on 8/10/2020 1:07 PM.

RE: AFC Region III & LRC Spring Virtual Conference Information  
Outlook item

Attached! 

Sharon

From: Glidden, Tracy <tracy.g@efsc.edu>  
Sent: Monday, August 10, 2020 11:30 AM  
To: Cronk-Raby, Dr. Sharon  
Subject: FW: AFC Region III & LRC Spring Virtual Conference Information

Sharon,

Did you receive an email from Matthew White?

If so, could you please forward it to me?

Thanks,  
Tracy

Tracy Glidden  
AFC @ EFSC Chapter President

Coordinator  
Student Recruitment  
3865 N. Wickham Rd.  
Melbourne, FL 32935  
PH: 321-433-5548



RE: AFC Region III & LRC Spring Virtual Conference Information - Message (HTML) (Read-Only)

File Message Help Tell me what you want to do

Delete Archive Reply Reply All Forward

Student Correspondence Recruitment Committee Group Tour Request Open House Committee AFC Responded Recruitment Team

Move Mark Unread Categorize Follow Up Translate Read Aloud Zoom

RE: AFC Region III & LRC Spring Virtual Conference Information

 White, Matthew <WHITEM@CHIPOLA.EDU>  
To: White, Matthew  
Cc: mercedes.clement@daytonastate.edu; charlene.latimer@daytonastate.edu

Reply Reply All Forward

Fri 4/10/2020 8:22 AM

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good Morning!  
Some of you may not have gotten the email yesterday due to attachment size restrictions. The schedule for this event is below. If you didn't get the event invite with connection information, here's how you can connect:

Event: AFC Region III & LRC 2020 Spring Virtual Conference  
Event address for attendees: <https://mytrials.webex.com/mytrials/onstage/g.php?MTID=ebb275d6cc752419be40bdfb71de64227>  
Date and time: Friday, April 10, 2020 9:00 am  
Eastern Daylight Time (New York, GMT-04:00)  
Duration: 7 hours  
Description: Join us for the AFC Region III & Learning Resources Commission 2020 Spring Virtual Conference!  
Event number: 260 392 702  
Event password: AFC!  
Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.



## Attendance at Chapter Presidents Meetings



### Region III Chapter Presidents Meeting

September 25, 2019 10:00-11:00

#### Conference Call

Attendees: Kim Sellers (Director), Charlene Latimer (Director-Elect), Ron Kielty (CF), Max Swanton (DSC), Donna Hamilton (EFSC), Joan Thurman and Charity Lo-Giudice (SSC)

Not Present: Valencia

#### Call to Order: 10:02am

**Minutes:** Donna Thurman moved to accept the minutes from the May 22, 2019 Chapter Presidents meeting; Second by Ron Kielty; Minutes accepted

#### Chapter Activities

College of Central Florida: AFC chapter recently provided Walmart gift cards to a family from the Bahamas stranded in Cheifland; New members have been added this month; CF will be sending 14 individuals to annual conference; Two attendees will present at annual conference; CF Chapter in conjunction with the College to provide backpacks full of school supplies students at College Park Elementary.

Daytona State College: Gained 13 new members with recent membership drive; Funds donated to homeless through "Poppin' In" Fundraiser; Presented "What is AFC?" to new faculty; Homecoming in October- Chapter will have an Arts and Crafts table; Chapter will also have a "Pie Throwing Contest" to raise money for the AFC/DSC Book Scholarship; Employee appreciation Hershey bars will be wrapped and delivered by AFC- \$2 a bar

Eastern Florida State College: Professional developments sessions on AFC 101, Intro to Mindfulness and the campus Library; Community service fundraiser to benefit local underprivileged elementary school; Chapter will be selling "Candy Grams" for Halloween

Lake Sumter State College: Transitions on the board have resulted in vacancies in the positions of Treasurer, Secretary, and two Campus Reps; Membership drive "Popcorn/M&M Pop In"; Chapter will have a table at the college Benefits table; Completed a March of Dimes lunch



## Attendance at Chapter Presidents Meetings

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### Region III Chapter Presidents Meeting

January 30, 2020 at the AFC Leadership & Planning Conference In attendance:

Daytona State - Charlene Latimer, Mercedes Clement, Max Swanton College of Central Florida - Marjorie McGee, Rory Wells, Cara Bennett Seminole State - Arlene Gonzalez Eastern Florida - Christine Tripp, Tracy Glidden

Spring Conference planning:

April 10, 2020 at Daytona State in collaboration with Learning Resources Commission at the new student building.

Theme idea: "Envision your career with an AFC lens"

Goal for attendance is 90+ members

There will be a 5G workshop on interpersonal relationships at DSC the day before, considering a social event for those who attend or arrive the night before.

Registration cost should be around \$50, and the hotel price \$99 +.

Will serve breakfast, lunch, and afternoon snack.

Potentially offer both "personal" and "professional" tracks covering topics like work-life balance, mental health, physical health, suicide awareness, stress management, information overload, etc. Possibly offer tour of the new optical program facility, and/or massage therapy.

Service project: bring used frames or new reading glasses to donate to Lions Club or similar place.

Possible sponsorships: Ebsco, McMillan(confirmed), Avid, Flat World.

May run an incentive for the chapter who brings the most members. Some ideas were scholarships to annual conference and CCP scholarships.

Will assign chapter roles at chapter presidents meeting in early February.

Tracy Glidden

# Attendance at Chapter Presidents Meetings

## **AFC Region III – Chapter Presidents Meeting Minutes**

April 2, 2020 – Zoom Meeting

### **Call to order**

Charlene Latimer welcomed everyone and began meeting at 11:05 AM.

### **Present**

- Mary Heikkinen, Lake Sumter State College - Director-Elect
- Tracy Glidden, Eastern Florida State College
- Charly N. Lo-Giudice, Seminole State College
- Max Swanton, Daytona State College
- Charlene Latimer, Daytona State College – Region Director

### **Approval of minutes from last meeting**

N/A – Charlene will forward minutes for Feb. 2<sup>nd</sup> to everyone soon.

### **State Colleges & COVID-19**

Brief discussion about how everyone is coping with working remotely and what's happening at their colleges due to COVID-19.

### **Virtual Conference – April 10, 2020**

- a) Region III/LRC joint conference changed to virtual format on same day – 4/10/2020.
- b) Over 160 people registered (members and non-AFC members) so far.
- c) Eleven sessions scheduled and a group chat during lunch break.
- d) Discussed and voted on giving door prizes at conference. Approved to purchase e-cards for door prizes (Redbox, Starbucks, Amazon, Walmart).
- e) Four Sponsors (two for Region III and two for LRC).
- f) AFC President Matt White is handling the WebEx details and AJ Delgado (DCS) will oversee the chat area during the conference.

### **Other Region Business**

# Attendance at Commission Conference – CPEC w/Region I April 24, 2020 – Tracy Glidden

2020 AFC Joint Spring Virtual Region I, Technology Commission, and CPEC Conference - entirely online. Confirmation



Eileen Johnson <no-reply@zoom.us>  
To: Glidden, Tracy

Reply Reply



Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you recognize the sender and know the content is safe**

Hi Tracy Glidden,

Thank you for registering for "2020 AFC Joint Spring Virtual Region I, Technology Commission, and CPEC Conference - entirely online."

Please submit any questions to: [Ejohnson@myafchome.org](mailto:Ejohnson@myafchome.org)

Date Time: Apr 24, 2020 08:00 AM Eastern Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: [Click Here to Join](#)

Password: 482294

Note: This link should not be shared with others; it is unique to you.

[Add to Calendar](#) [Add to Google Calendar](#) [Add to Yahoo Calendar](#)

Or iPhone one-tap

US: +13126266799,,769792996# or +19292056099,,769792996#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833

Meeting ID: 769 792 996

Password: 482294

International numbers available: <https://us02web.zoom.us/j/kcMTKXB4Ft>

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# CERTIFICATE OF PARTICIPATION

This is awarded to

## Christine Tripp

for attending the AFC-LRC Virtual Conference  
on Friday, February 21, 2020.



*Mercedes B. Clement*

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**Mercedes B. Clement**

LEARNING RESOURCES  
COMMISSION CHAIR





## Attendance at Commission Conference – Student Development May 21, 2020 – Tracy Glidden

### SDC Confirmation



Chalah Harris <no-reply@zoom.us>  
To Glidden, Tracy



*Association of Florida Colleges*  
STUDENT DEVELOPMENT COMMISSION

Hi Tracy Glidden,

Thank you for registering for "AFC Student Development Commission Conference".

Pierce looks forward to spending the day with you.

Please submit any questions to: [harrisca@seminolestate.edu](mailto:harrisca@seminolestate.edu)

Date Time: May 21, 2020 08:30 AM Eastern Time (US and Canada)

Join from PC, Mac, Linux, IOS or Android: [Click Here to Join](#)

Note: This link should not be shared with others; it is unique to you.

[Add to Calendar](#) [Add to Yahoo Calendar](#)

Or iPhone one-tap

US: +13126266799,,95472409568# or +16465588656,,95472409568#

# Attendance at Commission Conference – WACE May 8, 2020

## Tracy Glidden

### Region IV and WACE Virtual Joint Spring Conference Day 1 - TOMORROW



afc@memberclicks-mail.net  
To: Glidden, Tracy

Reply Reply All Forward ...

Thu 5/7/2020 10:16 AM

AFC

If there are problems with how this message is displayed, click here to view it in a web browser.

Suggested Meetings

Get more add-ins

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Happy Thursday, AFC!!

Our **first day of Region IV and WACE Virtual Joint Spring Conference** is happening, **tomorrow!** Register on our web-page here: (<https://www.myafchome.org/regionfourpage>) This is brought to you at no cost.

We're hoping to make a difference for "Make a Difference-Pasco." This local agency could use our help. Go here to donate to this excellent organization: <https://www.makedifference.org/donate> (Don't forget to add the "note" of "AFC Region IV and WACE Conference" to your donation.)

**UPDATE:** Join Region IV's **Twitter Scavenger Hunt** to win prizes. Our **grand prize of Orlando's World Center Marriott 3/2 Night stay** will be given away on the last day of the conference, Friday, May 15! Region IV's Twitter Page: **@AFC\_Region\_IV**  
**Note: you must be an AFC member and registered for both days of the conference to win the 3 day/2 night grand prize.**

Jaimie Pagels, M.S.  
Academic Advisor-Brooksville Campus  
Certified in Student Coaching  
Nature Coast High School Liaison  
Adjunct Instructor  
Director-Association of Florida Colleges Region IV

Originated from outside of

Jaimie Pagels, M.S.

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## *Commission Exemplary Practices*

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### AFC STUDENT DEVELOPMENT COMMISSION 2020 EXEMPLARY PRACTICE AWARD FORM

(Please Type or Print)

**Name or Title of Program:**

College for a Day

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**Person(s) Submitting Packet:**

Christine Tripp Director, Student Recruitment & Enrollment Marketing

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Name(s)

Title(s)

**Name and Signature of the Chief Student Personnel Officer on the campus:**

Dr. Laura Sidoran

Name

Signature

**College Address:**

3865 N. Wickham Rd.

Melbourne, Fl 32935

**Presenter(s) Telephone Number:**

(321) 433-5921

Area Code/ Number

Fax Number

**Presenter(s) E-Mail Address:**

[trippc@easternflorida.edu](mailto:trippc@easternflorida.edu), [campbellmy@easternflorida.edu](mailto:campbellmy@easternflorida.edu), [gliddent@easternflorida.edu](mailto:gliddent@easternflorida.edu)

Please scan and email to Dr. Jan Lloyd at [lloydlesleyj@seminolestate.edu](mailto:lloydlesleyj@seminolestate.edu) by Friday, October 18, 2019.

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# Commission Exemplary Practices

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## LEARNING RESOURCES COMMISSION 2019 EXEMPLARY PRACTICE AWARDS

### Nomination Form

*Complete and submit this form with your nomination.  
Nominations must be submitted electronically to the Learning Resources  
Commission Chair by January 31, 2020.*

Check one category:

**Library:** MLS librarians, faculty, or paraprofessionals who work in a library

**Learning Support Services:** Faculty, administrators, tutors, or paraprofessional staff who work in a tutoring center, student support center, or other related unit.

**Title of Nominee's Program:** Titan Up! Improving the Academic Success Centers to Generate Higher Levels of Student Success and Satisfaction

**Nominee's Name:** Dr. Marci Hanks

**Nominee's College:** Eastern Florida State College

**Campus:** College-Wide Director (Melbourne Office)

**Nominee's E-Mail:** [hanksm@easternflorida.edu](mailto:hanksm@easternflorida.edu)

**Are you able to present at the Virtual Conference on February 21** yes

**Are you able to present at annual conference on November?** yes

**Reason for nomination:** Attach a brief summary (not to exceed 1,000 words) about the program, including information that supports the criteria listed on the judging criteria page. Include any supporting documentation.

**Deadline Date:** Friday, January 31, 2020

Submit nomination form, brief summary and supporting documentation electronically by email to [mercedes.clement@daytonastate.edu](mailto:mercedes.clement@daytonastate.edu)



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## Commission Exemplary Practices

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COMMUNICATIONS AND MARKETING COMMISSION  
**2019 Awards of Excellence**

**EXEMPLARY PRACTICE / OVERALL CAMPAIGN ENTRY FORM**

**Please note:** The winning college of the Exemplary Practice/Overall Campaign must commit to a presentation at the AFC Annual Meeting and Conference.

Brief explanation of objective: Increase enrollment of new & returning students by enhancing the student on-boarding experience

College Name: Eastern Florida State College

Contact Person: Christine Tripp

Telephone: (321) 433-5921 Email: trippc@easternflorida.edu

Address: 3865 N. Wickham Rd City: Melbourne Zip: 32935

**CONTRIBUTORS**

Creative Director: Christine Tripp, Creative Assistant: Jaime Curtis

Copywriter: Christine Tripp, Jaime Curtis, Suzanne Sparling, John Glisch

Graphic Designer: Mike Lally

Photographer: Mike Brown

Producer: John Bober (Video)

Other: Project Contributors: Suzanne Sparling & John Glisch

College President's Signature **(required)**: \_\_\_\_\_

# GET THE Scoop

The EFSC Melbourne Chapter of AFC  
invites you to an Ice Cream Social



## Wednesday, June 26

1 - 3 p.m. • Student Union - Multi-purpose room foyer, Bldg. 16,  
Multi-purpose room foyer, 2nd Floor • ALL faculty and staff are welcome

Join us for a delicious bowl of ice cream with all of your favorite  
toppings and learn about this year's Legislative Session, the bills that  
passed and failed and how it affects EFSC and YOU!

 [EasternFloridaStateAFC](https://www.facebook.com/EasternFloridaStateAFC)  [@EasternFloridaStateAFC](https://www.instagram.com/EasternFloridaStateAFC)  
[www.myafchome.org/events](http://www.myafchome.org/events)



For more information, please contact Nora Schutte at [schutten@easternflorida.edu](mailto:schutten@easternflorida.edu) or 433-5744

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: [easternflorida.edu/equality](http://easternflorida.edu/equality)



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## Professional Development Activities

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Serving the Florida  
College System since 1949

Your Eastern Florida State College Chapter of the  
Association of Florida Colleges (AFC) proudly presents:

# The AFC at EFSC Professional Development Series

February Topic:

## *Academic Success Centers*

**Featuring:**

Dr. Marci Hanks Director of EFSC's  
Academic Success Centers



*Bring your lunch or just show up for these monthly 30-minute sessions.*

Attend for an update on college-wide changes from Learning Labs to Academic Success Centers as well as highlights from the Center's student success initiative that has been selected as a finalist for an AFC Exemplary Practice for outstanding programs and professionals in the learning resources field.

## *Wednesday, February 26, 2020*

Melbourne Campus, Bldg. 2, Room 124

12:30 p.m. - 1 p.m.



**Eastern Florida  
STATE COLLEGE**

*Do you have any suggestions for upcoming sessions?*

**Please contact George Strohm at 433-5522**

AFC22051

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## Membership Development Activities

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### 2019-2020 Membership Drive

Rock the Vote – call for new and existing members to support run for state office.



#### Rock the VOTE AFC Members! (News #6557)

##### It's Time to Vote for 2020 Statewide Officer Candidates.

Voting is now open for AFC's 2019 Executive Officer Candidates. Our very own, **Christine Tripp**, Director of Student Recruitment & Enrollment Marketing is running for the **state-wide, executive officer position of VP-Elect for Regions and Chapters**. Support the EFSC@AFC Chapter and **Vote Tripp!** Check out Tripp's campaign page at [christinetripp.org](http://christinetripp.org)

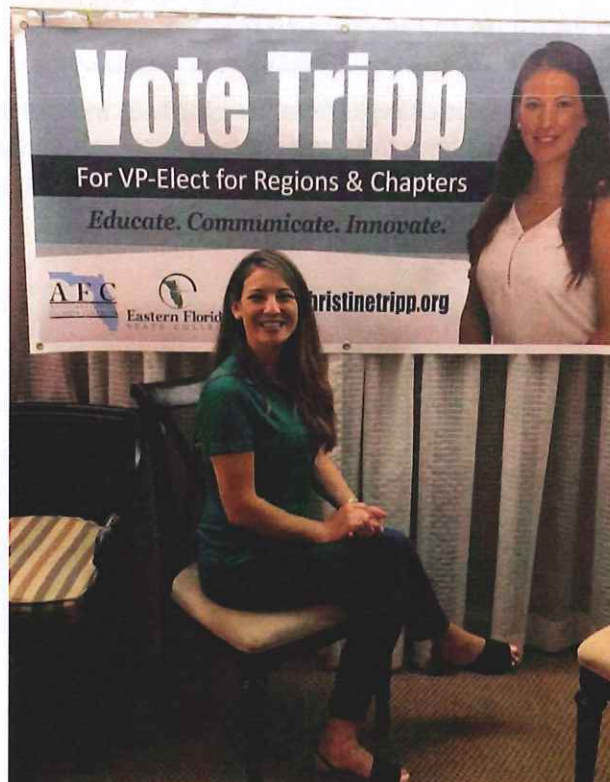
##### AFC MEMBERS - CLICK HERE FOR VOTING INFORMATION AND BALLOT.

If you need assistance with logging into your AFC account or accessing the ballot, please contact Tracy Glidden our Membership Chair/Chapter President-Elect at X5548 or [gliddent@easternflorida.edu](mailto:gliddent@easternflorida.edu).

Once you've cast your vote for the candidate of your choice, enter the **Rock the Vote Contest** by sending your email confirmation to Chapter President Donna Hamilton at [hamiltond@easternflorida.edu](mailto:hamiltond@easternflorida.edu) to be entered to **win 1 of 4 AFC goodie bags**.

**Hurry, voting ends November 7th at midnight!** Contest winners will be announced November 11th.

If you are not an AFC member and would like more information about joining the Association of Florida Colleges, please visit [myafchome.org](http://myafchome.org) or contact Tracy Glidden, EFSC Chapter Membership Chair directly.





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## *Membership Development Activities*

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All membership meeting with new officer induction

### ***AFC Eastern Florida Chapter Membership Meeting Agenda***

February 14, 2020

9:00 – 10:30 AM

Call to order

Welcome/Introductions

Recognition and Induction of Chapter Officers

Leadership Opportunities

- a) Legislative Liaison
- b) Historian
- c) Membership Chair
- d) Treasurer
- e) President-Elect

Membership Benefits/Resources

- f) AFC Commissions
- g) Advocacy
- h) Certified College Professional
- i) Discounts

Upcoming Events

- a) Local Chapter Events
- b) Region III Conference
- c) State Events

Open Discussion

Adjournment

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Community Service Activities

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# Holiday TOY DRIVE

Sponsored by



Please support students,  
staff & faculty this Holiday season



**Melbourne Campus**

**Drop Off or Pick Up New Toys for Your Child\***

Student Union, Bldg. 16 - Ground Floor Information Desk

**October 21 - December 5**



Eastern Florida  
STATE COLLEGE

For more information, contact **Nora Schutte** at [schutten@easternflorida.edu](mailto:schutten@easternflorida.edu)  
or **Jessica Matheny** at [mathenyje@easternflorida.edu](mailto:mathenyje@easternflorida.edu)

\* Limited 1 toy per person.

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: [easternflorida.edu/go/equity](http://easternflorida.edu/go/equity)

AVC01504



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## Community Service Activities

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**Hello, Christine Tripp**  
Thank you for giving through  
Network For Good!

Thank you so much for your donation to Brevard Schools Foundation. Your gift will help us provide services to students in our community as we navigate through this turbulent time. Your generosity is truly appreciated and is changing lives!

---

### Your Order

You've asked to be acknowledged as Christine Tripp.

Item	Amount
Donation to Urgent Need to Help Students Impacted by Coronavirus Crisis - Emergency Relief Fund-Coronavirus Crisis	\$25.00

**Note:** Thank you for supporting our Brevard students in need during these unprecedented times. - Christine Tripp, AFC VP-Elect for Regions & Chapters

**Tribute:** In honor of Association of Florida Colleges - Region III Conference (your relationship: Board Member)

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## Community Service Activities

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Dear Christine,

This is a receipt for your gracious donation to Make A Difference, Inc..

Organization: Make A Difference, Inc.

Campaign: Make A Difference

Donor Name: Christine Tripp

Amount: \$10

Donation Interval: One-time

Receipt #: 6206775

Donated At: 05/15/20 13:48:57 UTC

Payment Method: Visa 6536

Donor Comment: On behalf of AFC Region IV & WACE Commission Service Project <3

Thank you,

Make A Difference, Inc.

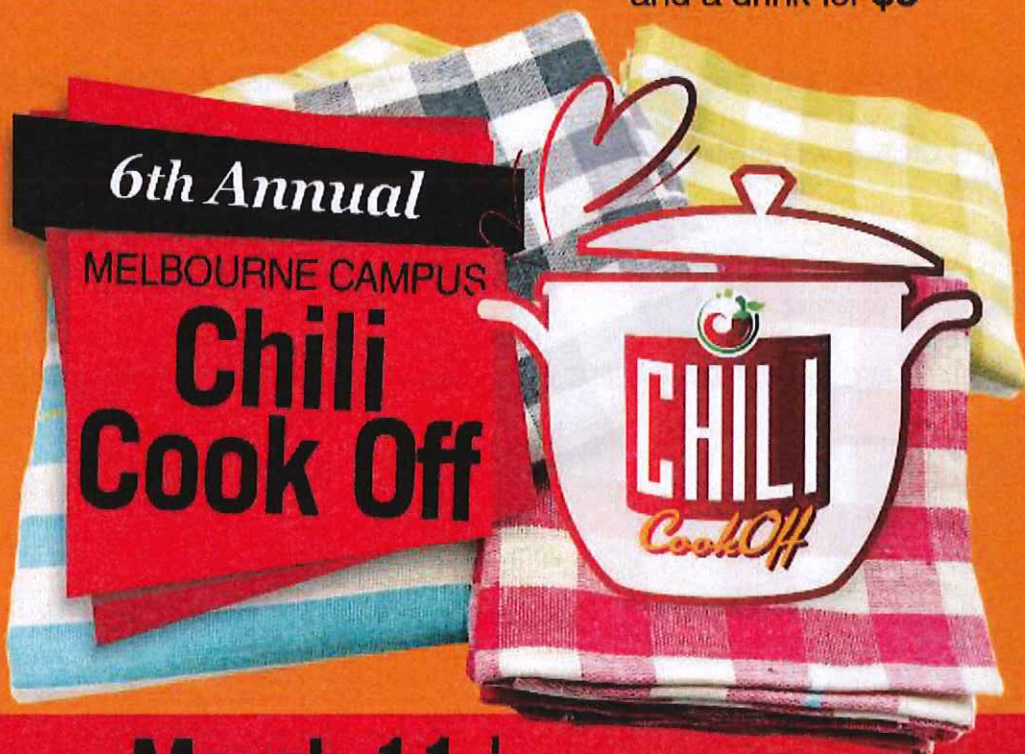


## Social Activities

celebrating  
60 years of  
excellence

**Eastern Florida**  
STATE COLLEGE

Join us to enjoy and vote for your favorite bowl of chili with toppings and a drink for **\$5**



**6th Annual**

MELBOURNE CAMPUS

**Chili  
Cook Off**

**March 11 | 11 a.m. – 1 p.m.**  
**Building 16, Room 217**

If you are interested in entering the competition and providing a delicious chili for the luncheon, please contact Nora Schutte by March 4 at [schutten@easternflorida.edu](mailto:schutten@easternflorida.edu)

*We look forward to sweet & delicious cheer  
with all our Melbourne team!*

For more AFC information, please visit our EFSC webpage <http://www.easternflorida.edu/faculty-staff/association-florida-colleges/> or contact your Melbourne representatives:

Nora Schutte, Melbourne Campus AFC VP  
[schutten@easternflorida.edu](mailto:schutten@easternflorida.edu)

Tracy Glidden, EFSC AFC Chapter President  
[tglidden@easternflorida.edu](mailto:tglidden@easternflorida.edu)

Nely Rodriguez, EFSC AFC Chapter Secretary  
[rodriguezaj@easternflorida.edu](mailto:rodriguezaj@easternflorida.edu)



All attendees agree to assume personal responsibility for any loss or damage resulting from the food and beverage(s) served, and agree to donate, hold harmless, and indemnify the College against any resulting loss or damage. Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: [easternflorida.edu/equity](http://easternflorida.edu/equity)

4-1-2019

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## Social Activities

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### AFC Chili Luncheon



Bauernfeind, Kathryn

To [FT Melbourne Faculty](#); [FT Melbourne Staff](#); [PT Melbourne Staff](#)

[Reply](#)

[Reply All](#)

[Forward](#)



Thu 3/12/2020 2:00 P

AFC

**Sending on behalf of Nora Schutte, AFC EFSC Chapter Vice President, Melbourne Campus**

The Melbourne AFC Chapter was thrilled to present Shannon Chamberlain with 1<sup>st</sup> Place for her delicious "Up in Smoke!" Chili.

Thank you to all our wonderful participants! It was a fun, delicious, and well-attended event bringing Melbourne staff & faculty together.

Big Thank You to all the AFC team and other EFSC employees who helped make the 6<sup>th</sup> Annual Chili Cook-Off a big Success!





## Social Activities

### 6th Annual Melbourne Campus Chili Cook Off

	Name	Email	Current or Past
1	Maura Gosse		AFC Member?
2	Maude Rodriguez	grosse@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
3	Lena Depledge	rodriguez@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
4	Nick Kuntze	depledge@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
5	Kenneth Faust	kuntze@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
6	JAM GIBSON	gibson@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
7	Shannon Numberein	numberain@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
8	Mary Gidden	gidden@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
9	Sandy Eaker	eaker@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
10	Sai Shway	shway@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
11	Sally Javel	javel@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
12	Jaime Curtis	curtis@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
13	Mrs. Re Tripp	tripp@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
14	Chris Petersen	petersen@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
15	Edward Lyle	lyle@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
16	Rachel Allen	allen@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
17	Diana Branniger	branniger@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
18	Danielle Demetriades	demetriades@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
19	Maria Koch	koch@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
20	Kathryn Sawatzki	sawatzki@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
21	Erica Cook	cook@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
22	Sharon Kluge	kluge@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N
23	M. Teri Auna	auna@easternflorida.edu	<input checked="" type="radio"/> Y <input type="radio"/> or <input type="radio"/> N

## Fundraising Activities

Sponsored by the AFC EFSC Chapter

# LOVE YOU CANDY GRAMS XOXO

## Get Your Candy Grams!

Say thank you to a special co-worker in time for Valentine's Day and support your EFSC Chapter of the Association of Florida Colleges (AFC)



**\$1 each**

**ORDER AS MANY AS YOU'D LIKE!**

Your special co-worker will receive a sweet treat and a note from you. Place your order with any of our local AFC officers on your campus by Monday, February 10.

<b>PALM BAY</b> Rachel Geidel Ex: 7149 Bldg. 1, Room 132 geidelr@easternflorida.edu	<b>TITUSVILLE</b> Cheryl Whalen Ex: 5063 Bldg. 5, Room 140 whalenc@easternflorida.edu
<b>Sarah Stoeckel</b> Ex: 7576 Bldg. 11, Room 220 stoeckels@easternflorida.edu	<b>COCOA</b> Donna Hamilton Ex: 7163 Bldg. 5, Room 143 hamiltond@easternflorida.edu
<b>Noral Schutte</b> Ex: 5744 Bldg. 7, Room 357 schutten@easternflorida.edu	<b>MELBOURNE</b> Tracy Glidden Ex: 5548 Bldg. 1, Room 129 gliddent@easternflorida.edu

Candy Grams will be delivered on Thursday, February 13. Please note, if your special co-worker is on another campus, please order early!



Eastern Florida State College is an equal opportunity institution. For additional information, contact Eastern Florida State College, 1600 University Blvd., Palm Bay, FL 32909. ©2012



# Fundraising Activities

**Eastern Florida STATE COLLEGE** **Deposit Identification Form** Date 2/17/2020

INDEX	ACCOUNT	AMOUNT
622159.48961		\$ 155.00
		\$
		\$
		\$
		\$ 155.00

TOTAL DEPOSIT ..... \$ 155.00

RECEIPT DESCRIPTION AFC Valentines Day Fundraiser - Melbourne Campus

NOTES includes \$60 for AFC Palm Bay Proceeds of Candy, Francis \$95

PERSON MAKING DEPOSIT Tracy Slickler

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW

**Eastern Florida STATE COLLEGE** **Deposit Identification Form** Date FEB 12 2020

INDEX	ACCOUNT	AMOUNT
622159.48961		\$ 184.00
		\$
		\$
		\$
		\$

TOTAL DEPOSIT ..... \$ 184.00

RECEIPT DESCRIPTION AFC Valentines Day Fundraiser - Palm Bay Campus

PERSON MAKING DEPOSIT Barbara Givens

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW

**Eastern Florida STATE COLLEGE** **Deposit Identification Form** Date 2/13/2020

INDEX	ACCOUNT	AMOUNT
622159.48961		\$ 119.00
		\$
		\$
		\$
		\$

TOTAL DEPOSIT ..... \$ 119.00

RECEIPT DESCRIPTION AFC Valentines Day Fundraiser - Titusville Campus

NOTES

PERSON MAKING DEPOSIT Barbara Givens

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW



Date: 13-FEB-2020  
 Receipt #: 1452976  
 Cashier: BROWNPA

Accounting Information - 622159-48961

Code	Description	Debit	Credit
PCHK	MAGNOLIA STUBBE #2754 2.13.20	\$25.00	
PCSH	CASH PAYMENT	\$174.50	
MISC	AFC C VALENTINE GRAMS 2.13.20		\$199.50

## Fundraising Activities

# SILENT AUCTION



**TO BENEFIT THE AFC FOUNDATION, INC.**

### DONATE TODAY!

Last year's AFC Foundation, Inc. Silent Auction was a huge success and that could not have happened without you. Again, we need your help to "fill the tables" for the 2019 Silent Auction.

Items that sell well include artwork, gift baskets, hotel stays, vacation packages, cameras, sports memorabilia, jewelry, e-readers, ipads, ipods, computers, books, gift cards, event tickets, wine, services, decorative items, etc.. These are all examples of great ideas but I am sure that you can come up with many more great ideas. Big ticket items such as a cruise, computer, big screen television or vacation package would be great. We don't expect you to purchase the big ticket item but if you know of someone that can donate this, please let me know. Don't ever think your item is too small or too large to include. Items may be combined with other items to help create a gift basket or vacation package!

Please e-mail a digital photo along with a description of your item(s) to Carol Quinn at [cquinn@pensacolastate.edu](mailto:cquinn@pensacolastate.edu). You will need to bring your item(s) with you to the 2019 Annual Conference at Innisbrook in Palm Harbor, Florida.

**For More Information:**

Carol Quinn, Pensacola State College, 1000 College Boulevard, Pensacola, FL 32504  
850-484-1722 • [cquinn@pensacolastate.edu](mailto:cquinn@pensacolastate.edu)

## AFC FOUNDATION SILENT AUCTION DONATION FORM



Please return this form no later than October 25, 2019

Christine Tripp, Eastern Florida Chapter

Name of person/college soliciting donated item: \_\_\_\_\_

Metta Organics

Name of business donating item \_\_\_\_\_

Metta Zen Bundle

Name of donated item \_\_\_\_\_

Description of item: \_\_\_\_\_

Collection of high-quality products designed for daily use to optimize the body & mind. Premium CBD Products: Made in the USA. Organically Grown Colorado Hemp. 0.0% THC

Visit [mettaheals.com](http://mettaheals.com) for additional product information

Estimated Value: \$110

Other details (include references to autographs, previous owners, etc.):

Bundle includes: Softgels - Qty. 30 (300mg CBD)

Zenergy Drink Mix - Qty. 5 individually wrapped packets (12.5 mg CBD each)

Dog Treats - Qty. 30 (60 mg CBD)

**MAIL, FAX OR EMAIL TO:**

CAROL QUINN  
PENSACOLA STATE COLLEGE  
1000 COLLEGE BOULEVARD  
PENSACOLA, FLORIDA 32504

EMAIL: [cquinn@pensacolastate.edu](mailto:cquinn@pensacolastate.edu)  
FAX: 850-484-1995



## Fundraising Activities

**YUM! Time to order that pie  
for your team or to take home.**



**Special  
Orders by  
Request**



Sponsored by the  
AFC EFSC Chapter



**Orders must be placed and paid for by Monday,  
March 9 for pick up before Pi Day,**

**Thursday, March 12**

**Options include Village Inn:**

**Triple Berry • French Silk • Apple • Key Lime • Reese's Peanut Butter Cup**

**\$15 per pie!**



**To place your order or to make a  
special request, please contact one of  
your campus AFC members:**



Melbourne  
Tracy Glidden [gliddent@easternflorida.edu](mailto:gliddent@easternflorida.edu) and  
Nelly Rodriguez [rodriguezj@easternflorida.edu](mailto:rodriguezj@easternflorida.edu)

Cocoa  
Rose Davis [davisro@easternflorida.edu](mailto:davisro@easternflorida.edu)

Palm Bay  
Rachel Geidel – [geidelr@easternflorida.edu](mailto:geidelr@easternflorida.edu)

Titusville  
Amy Krewson [krewsona@easternflorida.edu](mailto:krewsona@easternflorida.edu)

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: [easternflorida.edu/ge/equity](http://easternflorida.edu/ge/equity)

# Fundraising Activities

**Eastern Florida STATE COLLEGE** **Deposit Identification Form**

Date: 11/2/2020

INDEX	ACCOUNT	AMOUNT
62215948961		\$ 20.00
62215948961		\$ 21.00
62215948961		\$ 20.00
62215948961		\$ 27.00
<b>TOTAL DEPOSIT</b>		<b>\$ 108.00</b>

RECEIPT DESCRIPTION: \_\_\_\_\_

NOTES: AFC 20 Sales Melbourne

PERSON MAKING DEPOSIT: JENNIFER RODRIGUEZ

PLEASE PRINT

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW.

**Eastern Florida STATE COLLEGE** **Deposit Identification Form**

Date: 11/2/2020

INDEX	ACCOUNT	AMOUNT
62215948961		\$ 37.34
<b>TOTAL DEPOSIT</b>		<b>\$ 37.34</b>

RECEIPT DESCRIPTION: AFC 20 Sales Melbourne

NOTES: \_\_\_\_\_

PERSON MAKING DEPOSIT: ROBERT GRIFFIN

PLEASE PRINT

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW.

Village Inn  
#70542  
2525 S. Washington Ave.  
(321) 267-6611

Server: #2  
Efs Couse/1  
Guests: 1  
Reprint #: 1  
Order Type: To Go

03/12/2020  
6:27 AM  
10002

WH Peanut W-I	13.99
WH French Stik W-1 (2 #13.99)	27.98
SL Triple Berry	3.49
WH Key Lime W-1 (2 #12.99)	25.98
\$2 off PI Deal	-10.00
<b>Subtotal</b>	<b>61.44</b>
<b>Total Tax</b>	<b>0.24</b>
<b>Total</b>	<b>61.68</b>
<b>Balance Due</b>	<b>61.68</b>

\*\*\*\*\*



Village Inn  
#70542  
2525 S. Washington Ave.  
(321) 267-6611


Server: #2  
Efs Pain Bay/1  
Guests: 1  
Reprint #: 1  
Order Type: To Go

11/2/2020  
6:18 AM  
10001

WH Peanut W-I	13.99
SL Apple	2.99
WH French Stik W-1 (4 #13.99)	55.96
SL Strawberry Rhubarb	3.99
SL Triple Berry	3.49
WH Key Lime W-1 (2 #12.99)	25.98
SL NSA Apple	3.29
\$2 off PI Deal	-14.00
<b>Subtotal</b>	<b>94.69</b>
<b>Total Tax</b>	<b>0.89</b>
<b>Total</b>	<b>95.58</b>
Cash	100.00
<b>Change</b>	<b>4.42</b>

\*\*\*\*\*

— Check Closed —





## Fundraising Activities

# Order your Eastern Florida State College AFC Polo Today!

Please help support Eastern Florida State College's AFC Chapter by purchasing a polo today! Shirts will have the AFC logo and "Eastern Florida Chapter" skillfully embroidered onto the front of the shirt. Color options available.

Sizes are available from XS—4XL. Shirt sizes over XL have an additional \$2 per X (i.e.: 2XL=\$4, 3XL=\$6, etc.)



Women's shirts \$25/each. Available in sizes XS—4XL Colors: Azure Blue, Jewel Green, & White

Cross over from your standard polo to this moisture-wicking performance style with its subtle horizontal rib texture and exceptional drape. Sport-inspired raglan sleeves allow easy movement.

- 5-ounce, 100% polyester
- Self-fabric modified Johnny collar
- Y-neck placket



Men's shirts \$25/each. Available in sizes XS—4XL Colors: Azure Blue, Jewel Green, & White

Cross over from your standard polo to this moisture-wicking performance style with its subtle horizontal rib texture and exceptional drape. Sport-inspired raglan sleeves allow easy movement.

- 5-ounce, 100% polyester
- Flat knit collar
- 3-button placket with dyed-to-match buttons

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Campus: \_\_\_\_\_

Email: \_\_\_\_\_

Quantity: \_\_\_\_\_ Color: \_\_\_\_\_ Size: \_\_\_\_\_ Check one:  Men's  Women's

Other: \_\_\_\_\_

Check one:  Check (Please make checks payable to AFC@EFSC)  Cash Amount Due: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Note: \_\_\_\_\_

The logo that will be embroidered on the shirt



Estimated delivery of shirts:  
Thursday, November 15



Follow us on Instagram: @easternfloridaafc

Like us on Facebook: facebook.com/EasternFloridaStateAFC

AFC 12182E

# Fundraising Activities



Eastern Florida  
STATE COLLEGE

## Deposit Identification Form

Date 1/21/2013

INDEX	ACCOUNT	AMOUNT
<u>682159-48961</u>		\$ <u>20.00</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

1458809

TOTAL DEPOSIT ..... \$ 20.00

RECEIPT DESCRIPTION AFC 2012 2013 (4060000)

NOTES \_\_\_\_\_

PERSON MAKING DEPOSIT [Signature]  
PLEASE PRINT

PLEASE TAPE SUPPORTING DOCUMENTATION BELOW.



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## Fundraising Activities

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The poster features a dark, Halloween-themed background with a full moon, silhouettes of trees, and flying bats. At the top left is the Eastern Florida State College logo, and at the top right is the AFC (Association of Florida Colleges) logo. The main text reads "GET YOUR TRICK-OR-TREAT ON!" followed by "CANDY GRAMS" in large, stylized letters. The word "CANDY" is orange and dripping with yellow liquid, while "GRAMS" is white and dripping with white liquid. Two candy corn characters are integrated into the letters. Below the text are three jack-o'-lanterns with various faces. A circular badge on the right says "\$1 EACH".

**Eastern Florida STATE COLLEGE** **AFC**  
ASSOCIATION OF FLORIDA COLLEGES

**GET YOUR TRICK-OR-TREAT ON!**

**CANDY GRAMS**

Say thank you to a co-worker for Halloween and support the EFSC Chapter of the Association of Florida Colleges (AFC)

Make your order by **Thursday, October 10** at the following AFC offices:

<b>TITUSVILLE CAMPUS</b> Cheryl Whalen Bldg. 5, Rm. 140 whalen@c@easternflorida.edu	<b>COCOA CAMPUS</b> Sarah Sloeckel Bldg. 11, Rm. 220 sloeckels@easternflorida.edu
<b>MELBOURNE CAMPUS</b> Janelis Rodriguez Bldg. 1, Rm. 129 rodriquezj@easternflorida.edu	<b>PALM BAY CAMPUS</b> Rachel Geidel Bldg. 1, Rm. 132 geidelr@easternflorida.edu


Candy Grams will be delivered the week of Halloween, October 28-31!

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# Social Media

## Chapter Facebook Page




**AFC**  
ASSOCIATION OF  
FLORIDA COLLEGES

Liked Following Share ...

Photo/Video Get Messages Feeling/Activ... ...

**AFC - EFSC Chapter**  
Published by Christine Tripp 171 · 1d

Representin' EFSC, high five!



Association of Florida Colleges is with Doug Ryan and 3 others.  
2d ·

The AFC loves learning and its members are proving it by how they spend their time in quarantine – learning to lead!

Four leaders of the Association of Florida...  
See More

Send Message

Search for posts on this Page

Visitor Posts

**Rob Ham**  
July 25, 2019 at 4:28 PM

AFC, Melbourne campus Ice Cream Social, 6/26/2019. 51 staff and faculty enjoyed sweet and cool treats on a hot summer day!

Like · Comment · Message

**Rob Ham**  
July 25, 2019 at 4:21 PM

AFC, Melbourne campus, Ice Cream Social (6/26/2019) 51 staff and faculty enjoying sweet and cool treats on a hot summer day!

Like · Comment · Message

**Rob Ham**  
July 25, 2019 at 4:14 PM

AFC Melbourne campus Ice Cream Social, 6/26/2019. 51 staff/faculty enjoyed a sweet and cool summer treat!

Like · Comment · Message

English (US) · Español · Português (Brasil) · Français (France) · Deutsch

Privacy · Terms · Advertising · Ad Choices · Cookies · More · Facebook © 2020

# Social Media

## Chapter Website

The screenshot shows the website for the Eastern Florida State College Association of Florida Colleges. At the top, there is a navigation bar with the college logo and links for Foundation/Giving, Bookstore, Library, Athletics, Faculty & Staff, Our Locations, and EFSC Logins. Below this is a secondary navigation bar with links for DISCOVER EFSC, ACADEMICS & CAREER OPTIONS, ADMISSIONS & FINANCIAL AID, and STUDENT LIFE. The main content area features a large photo of a group of people, with the text "Association of Florida Colleges" overlaid. Below the photo is a navigation bar with links for Home, Faculty & Staff, and Association of Florida Colleges. The main content is divided into three columns: "Association of Florida Colleges" with links for Chapter Officers, How to Join, Minutes, Newsletters & Conference Highlights, and Photo Galleries; "Who we are" with a map of Florida and the AFC logo, and a welcome message; and "Contacts and Events" with contact information for Tracy Glidden, Chapter President, and a link to view upcoming events. At the bottom, there is a section for "Additional Resources" with links to the AFC @ EFSC Blog and the AFC State Website.

Eastern Florida STATE COLLEGE

Foundation/Giving // Bookstore // Library // Athletics // Faculty & Staff // Our Locations ▾ EFSC Logins ▾

Directory Live Chat

DISCOVER EFSC ACADEMICS & CAREER OPTIONS ADMISSIONS & FINANCIAL AID STUDENT LIFE

Association of Florida Colleges

Home Faculty & Staff Association of Florida Colleges

### Association of Florida Colleges

Chapter Officers

How to Join

Minutes, Newsletters & Conference Highlights

Photo Galleries



### Who we are

AFC is a professional association for Florida's 28 public community and state colleges, their Boards, employees, retirees and associates. We actively promote, democratically represent, support and serve the individual members and institutions in their endeavors to provide their students and the citizens of Florida with the best possible comprehensive community college educational system. Please watch the

### Contacts and Events

Tracy Glidden, Chapter President  
[glidden@easternflorida.edu](mailto:glidden@easternflorida.edu)  
321-433-5548  
[Additional Chapter Contacts](#)

**VIEW UPCOMING AFC@EFSC EVENTS**

### Additional Resources

- Visit our AFC @ EFSC Blog
- AFC State Website



# Social Media

## Chapter Instagram

@ | Instagram









Search

easternfloridaafc Following ...

21 posts 62 followers 21 following

Followed by efscmenssoccer, mwetzel1825, daniellemasucci.realtor + 10 more


POSTS TAGGED






# Certified College Professional (CCP) Program

## Tracy Glidden Documentation



Certified College Professional Program  
Association of Florida Colleges

Contact Us



### Core Credit Transcript

New

Filter  Search Reset

Date:	Core Competency:	Sponsored by:	Credits Completed:	Evidence provided (certificate, letter of attendance):	User
10/2019	Leadership	Online Modules Complete	11		Tracy Glidden
10/2019	Legislative Process and Advocacy	Online Modules Complete	15		Tracy Glidden
10/2019	The Florida College System	Online Modules Complete	15		Tracy Glidden
10/2019	Building Community and Customer Service	Online Modules Complete	7		Tracy Glidden

Display  of 4

- About CCP
- Enter Renewal Credits
- Qualifying Standards
- Renewal Verification
- CCP Oversight Committee
- Required Documentation
- Accreditation

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# Certified College Professional (CCP) Program

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## Janelis Rodriguez Documentation



1725 Mahan Drive • Tallahassee, FL 32308 • 850-222-3222 • Fax: 850-222-2327 • [www.myafchome.org](http://www.myafchome.org)

March 23, 2020

Dear Ms. Rodriguez,

Congratulations on your enrollment in the Certified College Professional (CCP) program! You have made an important decision to improve your own professional development by pursuing your Florida College Professional Certificate (FCPC).

You may now begin recording your credits at [www.certifiedcollegeprofessional.org](http://www.certifiedcollegeprofessional.org). All core courses are now offered online and are self-paced. They currently cover over 40-learning objectives in four keys areas of state college management. By completing the core courses, you will earn 40 total credits. If we hold in-person classes for any of the core courses, you will be notified in advance of dates and times so that you may plan accordingly.

If you have any questions about the CCP program please contact Sharlee Whiddon at [swhiddon@myafchome.org](mailto:swhiddon@myafchome.org). Questions regarding the use of the CCP web site and database should be made directly to the webmaster, Melinda Cowen, with Creative People Consulting. She can be reached at [ccp@myafchome.org](mailto:ccp@myafchome.org).

Again, congratulations on your decision to earn your Florida College Professional Certificate!

Michael Brawer, MS.Ed.  
Executive Director and CEO

FW: Region III CCP Scholarships Winners Announced!



Rodriguez, Janelis  
To: Glidden, Tracy



Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Reply Reply All

From: [afc@memberclicks-mail.net](mailto:afc@memberclicks-mail.net) <[afc@memberclicks-mail.net](mailto:afc@memberclicks-mail.net)>

Sent: Thursday, September 26, 2019 10:19 AM

To: Rodriguez, Janelis <[rodriguezj@easternflorida.edu](mailto:rodriguezj@easternflorida.edu)>

Subject: Region III CCP Scholarships Winners Announced!

**CAUTION: This email originated from outside of EFSC. Do not click links or open attachments unless you know the content is safe.**

Region III Awards CCP Scholarships!

Congratulations to the two recipients of the Region III CCP Scholarships:

Max Swanton (DSC)  
Janelis Rodriguez (EFSC)



# Certified College Professional (CCP) Program

## Amy Krewson Documentation



1735 Milan Drive • Tallahassee, FL 32308 • 850-222-3222 • Fax: 850-222-2327 • [www.aflc.org](http://www.aflc.org)

June 2, 2020

Dear Ms. Krewson,

Congratulations on your enrollment in the Certified College Professional (CCP) program! You have made an important decision to improve your own professional development by pursuing your Florida College Professional Certificate (FCPC).

You may now begin recording your credits at [www.certifiedcollegeprofessional.org](http://www.certifiedcollegeprofessional.org). All core courses are now offered online and are self-paced. They currently cover over 40 learning objectives in four key areas of state college management. By completing the core courses, you will earn 40 total credits. If we hold in-person classes for any of the core courses, you will be notified in advance of dates and times so that you may plan accordingly.

If you have any questions about the CCP program please contact Sharlee Whiddon at [swhiddon@myaflc.org](mailto:swhiddon@myaflc.org). Questions regarding the use of the CCP web site and database should be made directly to the webmaster, Melinda Cowen, with Creative People Consulting. She can be reached at [cco@myaflc.org](mailto:cco@myaflc.org).

Again, congratulations on your decision to earn your Florida College Professional Certificate!

A handwritten signature in blue ink that reads 'Michael Brawer'.

Michael Brawer, MS.Ed.  
Executive Director and CEO



**3 CCP for  
Region III**



Nominee should be an active member within your chapter who is interested in learning more about the Association of Florida Colleges and the Florida College System.

Completed form must be returned to Charlene Latimer no later than May 1, 2020. Submissions received after this date will not be considered.

NAME: Amy Krewson

COLLEGE: Eastern Florida State College

NOMINATED BY: Tracy Glidden, Chapter President

Please provide a short bio of the nominee including any participation within AFC.

Amy is the Program Improvement Specialist here at EFSC and has been a Career & Technical Programs Advisor and Learning Specialist at the college as well. She has been a member of AFC for 3 years and is currently serving as our Titusville Campus Activities Chair.

Amy has expressed great interest in accomplishing her CCP after attending a recent online session: For CCP by CCP.

I highly recommend her as a recipient of this scholarship.

Thank you.



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## *Publicizing Chapter Activities*

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### [AFC@EFSC Blog](#)

"Seeking Nominations for Chapter President-Elect" - Donna Hamilton, Chapter President  
AFC@EFSC News (July 22, 2019) [afcefsc.wordpress.com](http://afcefsc.wordpress.com)

Good afternoon all,

**We are seeking nominations for EFSC – AFC Chapter for President Elect.** Cristen has taken a job outside the college. If you would like to be considered or know someone that would like to become President Elect please let me know. Please know that you will need to have the support of your supervisor for this position, as this person will become President of the chapter in January 2020. Thank you,

Donna Hamilton

AFC Chapter President

### [Call for Nominations 2019-2](#)

Please submit one form per nomination. This form must be submitted to Donna Hamilton [hamiltond@easternflorida.edu](mailto:hamiltond@easternflorida.edu) by August 1, 2019.

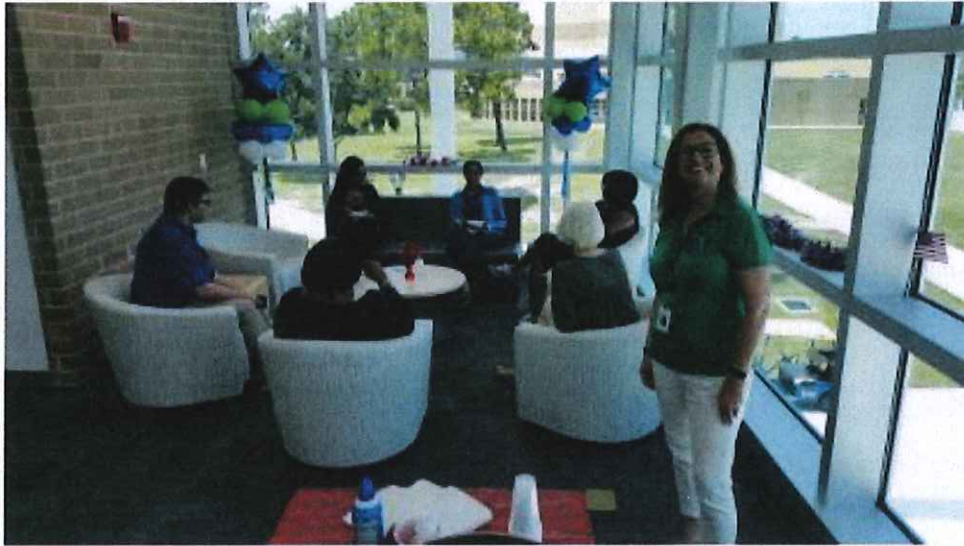
---

## Publicizing Chapter Activities

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“Melbourne Campus Gets the Legislative Scoop”, Christine Tripp – AFC@EFSC News (July 1, 2019)  
[afcefsc.wordpress.com](http://afcefsc.wordpress.com)

### Melbourne Campus Gets the Legislative Scoop



July 1, 2019  
EFSC Events  
[Leave a comment](#)

From strawberries to gummy bears, there were no shortage of toppings at last week's Ice Cream Social. Chapter members and non-members gathered to talk favorite flavor combinations and legislative outcomes. For the final recap and summary of the 2019 Legislative Session – read the [June 2019 Issue of the Current](#).

#### [Ice Cream Social Flyer](#)





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## Publicizing Chapter Activities

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"Rock the VOTE AFC Members!", Christine Tripp – EFSC Titan Today (October 21, 2019)

### EFSC Titan Today - October 21, 2019 (All Users)



Mail EFSC <MailEfsc@easternflorida.edu>  
To All-Users

↩ Reply

↩ Reply All

→ Forward



Mon 10/21/2019 3:00 PM

If there are problems with how this message is displayed, click here to view it in a web browser.



#### Rock the VOTE AFC Members! (News #6557)

##### It's Time to Vote for 2020 Statewide Officer Candidates.

Voting is now open for AFC's 2019 Executive Officer Candidates. Our very own, **Christine Tripp**, Director of Student Recruitment & Enrollment Marketing is running for the **state-wide, executive officer position of VP-Elect for Regions and Chapters**. Support the EFSC@AFC Chapter and **Vote Tripp!** Check out Tripp's campaign page at [christinetripp.org](http://christinetripp.org)

##### AFC MEMBERS - CLICK HERE FOR VOTING INFORMATION AND BALLOT.

If you need assistance with logging into your AFC account or accessing the ballot, please contact Tracy Glidden our Membership Chair/Chapter President-Elect at X5548 or [gliddent@easternflorida.edu](mailto:gliddent@easternflorida.edu).

Once you've cast your vote for the candidate of your choice, enter the **Rock the Vote Contest** by sending your email confirmation to Chapter President Donna Hamilton at [hamiltond@easternflorida.edu](mailto:hamiltond@easternflorida.edu) to be entered to **win 1 of 4 AFC goodie bags**.

**Hurry, voting ends November 7th at midnight!** Contest winners will be announced November 11th.

If you are not an AFC member and would like more information about joining the Association of Florida Colleges, please visit [myafchome.org](http://myafchome.org) or contact Tracy Glidden, EFSC Chapter Membership Chair directly.



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## Publicizing Chapter Activities

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“EFSC Recognized at Major State Conference”, John Glisch – EFSC News Release (November 13, 2019)

### News Releases

Archives by Year

#### NEWS MEDIA CONTACT:

Contact: John J. Glisch, Associate Vice President, Communications

Office: 321-433-7017

Cell: 321-794-0324

Email: [gischj@easternflorida.edu](mailto:gischj@easternflorida.edu)

### EFSC Recognized at Major State Conference

November 13, 2019 - Eastern Florida State College received several awards at the Association of Florida Colleges 70th Annual Meeting and Conference in Palm Harbor.

The Association promotes professional growth and excellence for employees of the 28 member institutions in the Florida College System, which serves more than 800,000 students annually.

AFC's Eastern Florida Chapter earned honors in various areas, recognizing the development of EFSC employees and programs to better serve students.

Awards included:

- The Gold Chapter Award for dedication to professional development and exemplary service to AFC and the Florida College System.
- Three Awards of Excellence for the EFSC Foundation Newsletter (1st place), "My First Year at EFSC" New Student Guide (1st place), and the redesign of various advising materials (3rd place).
- The EFSC Student Recruitment team's annual "College for a Day" event was a finalist for exemplary practice in student development based on innovativeness and impact to students. The winner will be selected at the Student Development Commission Conference May 19-21, 2020 at Seminole State College in Sanford.



EFSC employees attended Casey Covell's presentation on "Pop Culture Power: Employing Superheroes to Connect with Underserved Student Populations" at the AFC Conference.



AFC's newly elected state officers: Gregory Williams, Tallahassee Community College; Christine Tripp, Eastern Florida State College; Ray Coulter, Palm Beach State College

- EFSC had its fourth graduate of the Certified College Professional Program since the program's inception in 2012.

Eastern Florida had a large conference presence this year with 11 registered Association delegates.

[Visit the chapter's Facebook page](#) to view additional conference photos.

Special recognitions:

- Christine Tripp, Director of Student Recruitment and Enrollment Marketing Services, was elected AFC's Vice President-elect of Regions and Chapters for 2020.
- Tracy Glidden, Student Recruitment Coordinator, was recognized for her service as AFC's outgoing Vice President of Commissions for 2019.
- Kathy Bauernfeind, Administrative Assistant to the Melbourne Campus Provost, was named an Unsung Hero for the EFSC Chapter and received an award from fellow members.
- Casey Covell, a Coordinator in the Career Planning and Development Center, led a presentation on the power of pop culture to engage underserved students. It was one of three professional development presentations by EFSC employees for attendees.



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## Chapter Organization

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### EFSC Chapter Bylaws EFSC

BYLAWS  
EASTERN FLORIDA STATE COLLEGE CHAPTER  
OF THE  
ASSOCIATION OF FLORIDA COLLEGES

ARTICLE I: NAME

The name of this organization shall be Eastern Florida State College (EFSC) Chapter of the Association of Florida Colleges (AFC), a not-for-profit organization.

ARTICLE II: PURPOSE

The purpose of this Chapter shall be to promote the development and advancement of EFSC. To this end the Chapter shall endeavor:

1. To serve as a comprehensive professional organization for anyone employed (full-time or part-time) by, or associated with, or retired from EFSC;
2. To democratically represent the interests of all members, and to provide leadership in seeking solutions to matters of EFSC concern;
3. To work for a continuing cooperative spirit among College trustees, administrators, faculty members, professional and career employees, and all College employees past and present;
4. To provide forums for the purpose of discussing and improving such matters in ESFC educational programs, curriculum development, innovative administrative and instructional procedures, and the general professional environment;
5. To play an active role in promoting legislation beneficial to EFSC and to disseminate information regarding pertinent legislation;
6. To facilitate communication and cooperation among all levels within EFSC; and
7. To promote public understanding and support of EFSC and the Florida College System.

The EFSC Chapter of AFC supports the following statement from the AFC State Bylaws:

“The divergent groups represented by AFC and the legal and professional obligations of these groups mandate that the Association (the state-wide organization, and its board, committees, commissions, regions, local chapters, or other officially designated constituent groups) cannot and will not participate in the name of the Association in collective negotiations as a representative of either management or labor. The Association shall not become involved in any collective bargaining process which would impact directly or indirectly any Florida College System institution or prospective, current and/or former employee. The Association shall not advocate or oppose participation by any group of College employees in collective negotiations with their employer.”

ARTICLE III: MEMBERSHIP AND DUES

Nine classes of membership are established within the Chapter: Regular, Contributing, Institutional, Affiliate, Associate, Retiree, Life, Adjunct Faculty/Part-time Employee and Honorary Life. Only Regular, Contributing, Retiree, Life, and Honorary Life members have full rights of membership which include voting and holding office. No member shall concurrently occupy more than one voting position within the general membership, or the Board of Directors, or Committee, or Commission or other sub-element of the Chapter. Membership in the AFC is open to



all individuals who fall within the nine classes of membership without regard to race, color, religion, gender, sexual orientation, age, disability, or national origin.

SECTION 1 Membership Classes

1. Regular membership is open to any full-time EFSC employee
2. Contributing membership is automatic for any member of EFSC Board of Trustees.
3. Institutional membership is open to any Florida College System institution.
4. Affiliate membership is open to institutions and organizations, including student groups, whose activities are recognized by the AFC Board of Directors as being closely related to the functions and purposes of the Florida College System. Regular and Associate membership is not a prerequisite for members of affiliated organizations.
5. Associate membership is open to individuals whose professional or educational activities are closely related to the functions and purposes of EFSC and to any other individuals who, in the opinion of the AFC Board of Directors, exhibit interest in supporting the aims and activities of the Association.
6. Retiree membership is open to any person who has retired from EFSC.
7. Life membership is available to Regular and Retiree members.
8. Adjunct Faculty/Part-time Employee membership is open to any person who is employed less than full-time in an instructional, administrative, or support position at EFSC.
9. Honorary Life membership is conferred on persons who, in the opinion of the AFC Board of Directors, have made an outstanding contribution to the College and/or the Association. Recipients of Honorary Life memberships are recommended through the AFC Awards Committee.

SECTION 2 Membership Dues

1. Regular Dues: Dues for Regular and Associate memberships are \$35 per year for individuals earning less than \$30,000 annually, \$45 per year for individuals earning \$30,000 to \$75,000 annually, \$55 per year for individuals earning between \$75,000 and \$100,000 for state dues, and \$70 per year for individuals earning in excess of \$100,000. The EFSC Chapter will be reimbursed \$1.50 for each member paying \$70 or less. The membership is on an annualized basis from time of enrollment.
2. Associate Dues: Associate dues shall be \$100.
3. Institutional Dues: Institutional dues shall be established by the State AFC Board of Directors.
4. Affiliate Membership Dues: Affiliate membership dues shall be established by the State AFC Board of Directors. Contact the State AFC office for current Affiliate Membership dues.
5. Contributing Member Dues: In recognition of their service to Florida's public colleges, there shall be no dues charged persons who are contributing members. Contributing members shall have the same rights and privileges as Regular members.
6. Retiree Membership Dues: Annual dues for retired members are \$10 per year.
7. Life Membership Dues: Dues for full-time Regular members desiring Life membership shall be equivalent to ten (10) times the current Regular annual dues remitted to the Association prior to June 30 during any membership year. Dues for Retiree members desiring Life membership shall be equivalent to five (5) times the current Retiree annual dues remitted to the Association prior to June 30 during any membership year.
8. Adjunct Faculty/Part-time Membership Dues: Annual dues for Adjunct Faculty and Part-time employees shall be \$10 per year.
9. Honorary Life Membership Dues: Honorary life members are exempt from paying dues.

SECTION 3 Membership Year



The membership year for all institutional members and all other membership classes shall begin July 1 of each year and end June 30 of the following year.

#### ARTICLE IV: OFFICERS

##### SECTION 1 Officers

The officers of the EFSC Chapter shall be current members of the Chapter and shall be classified as elected or appointed.

##### SECTION 2 Elected Officers

The elected officers shall be the President, President-Elect, Past President, Four (4) Campus Vice-Presidents, Secretary, and Treasurer.

##### SECTION 3 Appointed Officers

Appointed Officers shall be:

1. Legislative Representative
2. Membership Chair
3. Historian
4. Publications/Social Media Representative
5. Four (4) Campus Activity Coordinators

##### SECTION 4 Selection of Officers

The President-Elect, Secretary, and Treasurer shall be elected by a simple majority of votes cast by the membership at large. A plurality of members voting shall be sufficient for elections. Each campus will elect a Campus Vice-President. Campus election shall be by a simple majority of those campus members who vote. Appointed officers are nominated by the President and confirmed by the Board of Directors by a simple majority vote.

##### SECTION 5 Term of Office

All elected and appointed officers shall serve for a period of one year, beginning January 1 after the Annual Conference. The President shall serve for a period of one year beginning January 1 after the Annual Conference. The President-Elect will assume the office of President at the end of the one-year term as President-Elect. Appointed officers will serve from the time of appointment until the following December 31.

##### SECTION 6 Elections

1. Elections of officers shall be prior to the AFC Annual Conference.
2. A Nominating Committee (appointed by the Board of Directors) shall present a panel of candidates for elective officers. The names of said nominees shall be distributed to the membership at least two weeks prior to the election. Write-in candidates will be accepted.

##### SECTION 7 Vacancies

If the office of the President becomes vacant, the President-Elect will become President for the remainder of the unexpired term. If the office of the President-Elect becomes vacant, a special election will be held to allow the College membership to fill this vacancy. Other vacancies will be filled by appointment by the President with confirmation by a simple majority of the Board of Directors.

##### SECTION 8 Duties of Officers

1. The President shall:
  - Preside at meetings of the general Chapter membership and Board of Directors,
  - Represent the Chapter in all matters,
  - Authorize the expenditure and payment of EFSC Chapter funds which have not been accounted for in the approved budget of the Chapter,
  - Prepare a projected annual budget by May 30 to present to the Board before July 1 of each year

- Work with the Nominating Committee to identify candidates for non-voting Chapter officer positions by September 30
  - Submit recommendations for non-voting Chapter officer positions to the Board of Directors for voting by October 30
  - Appoint standing and ad hoc committees, with the approval of the Board of Directors.
2. The President-Elect shall:
- Perform the duties of the President during the President's absence or disability,
  - Perform other duties assigned by the President.
3. The Campus Vice-Presidents shall:
- Be the Association leaders on their campuses,
  - Promote AFC memberships and recruiting efforts,
  - Recommend campus activity directors to coordinate all activities on their campuses for approval by President and Board,
  - Oversees collection of fundraising funds and reporting/delivery to treasurer,
  - Perform other duties as assigned by the President.
4. The Secretary shall:
- Record the minutes of general Chapter meetings and the Board of Directors,
  - Perform other duties as assigned by the Chapter President.
5. The Treasurer shall:
- Collect and forward dues, as directed, to the office of the AFC state office
  - Reconcile Chapter check book financial accounts
  - Works with campus vice-president to collect and deposit fundraising funds
  - Keep accurate records of monies collected and dispersed
  - Safeguard and disburse any other Chapter funds as authorized by the bylaws
  - Prepare monthly/quarterly financial reports to present to the Board
  - Chair the Audit Committee
6. The Legislative Representative shall:
- Provide a communication link between the AFC Legislative Committee and the Chapter membership on all matters pertaining to legislation affecting the College,
  - Develop an ongoing relationship with legislative representatives in Brevard county,
  - Disseminate all pertinent legislative information to the membership, serve as the official Chapter spokesperson for the Chapter's legislative delegation, and coordinate any Chapter activities concerned with informing the delegation about legislation affecting the College.
  - Present legislative information during general Chapter membership meeting
7. The Membership Chair shall:
- Chair membership committee
  - Be responsible for organizing and coordinating the annual AFC-Chapter membership campaign
  - Maintain Chapter membership roster and provide copies to the campus AFC Board members,
  - Distribute AFC publications to Chapter members.
8. The Immediate Past President shall:
- Compile, coordinate, edit and produce the Chapter Year Book, and submit to the



Region III Director by or on the submission date as stated in the AFC Leadership Handbook.

- Perform the duties of Financial Manager or delegate responsibility.
- Works with President to prepare projected annual budget

## ARTICLE V: BOARD OF DIRECTORS

### SECTION 1 Voting Members

The voting members of the ESFC Chapter Board of Directors shall be the: President, President-Elect, Campus Vice-Presidents, Secretary, Treasurer, and the Immediate Past President. All appointed officers will be non-voting members of the Board.

### SECTION 2 Duties of Board of Directors

The duties of the Board of Directors shall be:

1. to approve an annual operating budget for the Chapter, as well as any subsequent budgetary amendments which it deems necessary;
2. review recommendations of any Chapter committee or Commission representatives;
3. serve as the Chapter membership committee;
4. carry out such activities and implement and act on such resolutions as adopted by the local Chapter or the State Assembly of Delegates; and
5. act on such other matters as may be germane to the operation of the Chapter.

Any member of the Board of Directors may be recalled through due process provided three-fourths of the Board of Directors shall concur.

### SECTION 3 Duties of the College President

The College President shall be a non-voting, ex-officio member of the Board of Directors.

## ARTICLE VI: COMMITTEES

### SECTION 1 Standing Committees

The following Standing Committees may be established. The method of appointment, composition and duties are detailed in Standing Rule IV.

1. Bylaws Committee
2. Audit Committee
3. Awards Committee

### SECTION 2 Special Committees

Ad hoc committees may be appointed by the Chapter President as needed with approval by the Board of Directors.

## ARTICLE VII: MEETINGS OF THE CHAPTER

### SECTION 1 General Chapter Meetings

General Chapter meetings shall take place once a term at alternating campuses each year. Chapter members shall be notified at least two weeks prior to all Chapter meetings. The Board of Directors shall set time and place of general Chapter meetings. The members attending the general Chapter meeting will be considered quorum.

### SECTION 2 Board of Directors Meetings

Board of Directors Meetings shall take place on an as-needed basis, as called and coordinated by the President. A quorum shall consist of five voting board members.

### SECTION 3 Special Meetings

The President shall convene a special meeting whenever in receipt of a petition signed by five or more members requesting a special meeting. A petition or resolution requesting a special meeting will indicate



the topic for disposition or the reason for the special meeting and will also indicate the date and place. The President will be bound thereby.

#### ARTICLE VIII: DELEGATES

Current Chapter Officers and Commission Representatives will serve as delegates to the AFC Assembly of Delegates for the Annual Conference. Other delegates to the Annual Conference will be allocated in a manner as to give each campus representation.

#### ARTICLE IX: COMMISSIONS

The local Chapter will designate voting representatives to each commission in the fall, prior to the Annual Conference. These representatives will serve for a term of one year. Voting representatives to each commission must be current members of AFC. Commission representatives may also serve as Delegates. Officers of the Chapter are eligible to be commission representatives with approval from immediate supervision. Commission representatives shall officially represent the ESFC Chapter when voting on Commission business, and during the period between Annual Conference shall act in liaison capacity with the Chapter and the State Commission Chairperson.

#### ARTICLE X: BYLAWS AMENDMENT AND ADOPTION

These Bylaws may be amended by the affirmative vote of two-thirds of the membership voting provided that no vote will be taken on the proposal to amend unless notice to the general membership is given at least fifty (50) days in advance. A written waiver of such notice, signed by the person entitled to notice, shall be equivalent to the giving of such notice.

The amended Bylaws shall be adopted upon concurrence of two-thirds of the membership voting.

#### ARTICLE XI: PARLIAMENTARY AUTHORITY

Rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Chapter may adopt.

### STANDING RULES OF THE ESFC CHAPTER OF AFC

#### RULE I: OFFICERS

##### SECTION A Duties of Officers

1. President. In addition to those duties enumerated in the Bylaws, the President shall represent the Chapter in matters pertaining to the Chapter; call meetings of the Board of Directors; and appoint the members of such committees as authorized by the Bylaws. With the approval of the Board of Directors, the President shall designate such additional functionaries and perform such other tasks as are deemed essential to the welfare of the Chapter.
2. President-Elect. In addition to those duties enumerated in the Bylaws, the President-Elect shall serve as coordinator of the commission's activities; and perform such other duties as the President may direct.
3. Vice-President. The Vice-President shall serve as coordinator of campus activities. In addition, this officer shall perform those duties assigned by the President.
4. Secretary. The Secretary will be responsible for recording the minutes of all Board of Director's meetings and general membership meetings. This officer will also be responsible for all general correspondence between the Chapter and AFC state office as directed by the President of the Chapter.
5. Treasurer. The Treasurer will be responsible for all financial record keeping and reporting. This officer must have pertinent records updated and readily available to the Board of Directors. Also, The Treasurer will select an auditing team committee and oversee the audit of the Chapter's financial records at least thirty (30) days before the end of the fiscal year.



**SECTION B**      Vacancies of Office

Except as otherwise provided in the Bylaws or these Standing Rules, the Board of Directors shall appoint a replacement to serve the balance of the current term.

**RULE II:**    BOARD OF DIRECTORS

In addition to those duties specified in the Bylaws, the Board of Directors shall review recommendations of any Chapter committee; carry out activities and implement and act on such resolutions as adopted by the Chapter's general membership; and act on such other matters as may be germane to the operation of the Chapter. The Board of Directors, represented by the President, shall refer major policy matters to the Chapter's general membership for its action. The Board may recommend action on matters referring to the general membership.

**RULE III:**      APPOINTED OFFICERS

The President will recommend at least one person, for Board approval, to fill each of the following positions:

1. Membership Chair

The Membership Chair shall be responsible for organizing and coordinating the annual membership campaign and for providing to the AFC Executive Director a current list of all AFC members.

2. Legislative Representative

The Legislative Representative shall provide a communication link between the AFC Legislative Committee and the Chapter membership on all matters pertaining to legislation affecting the College. The legislative representative shall disseminate all pertinent legislative information to the membership, serve as the official Chapter spokesperson to the College's legislative delegation, and coordinate any Chapter activities concerned with informing the delegation about legislation affecting the College.

3. Historian

The Historian oversee a repository of all Chapter activities and be responsible for documenting all Chapter events for inclusion in and publication of the annual Chapter Book.

4. Publications/Social Media Representative

The Publications/Social Media Representative shall submit articles, press releases, and/or photos of Chapter events and activities to appropriate media, maintain the Chapter on-line website and its links to the College and AFC websites, add or remove articles, photos and information as directed by the Board or the President.

**RULE IV:**      COMMITTEES

**SECTION A**    Standing Committees

1. Bylaws Committee

This Committee shall review the Chapter Bylaws and Standing Rules to ascertain them to be in accordance with current Chapter needs, and, if necessary, make recommendations to the Board of Directors regarding changes in the Bylaws and Standing Rules.

This Committee shall review all resolutions submitted in accordance with Rule V, and recommend appropriate action to the Board of Directors.

4. Audit Committee

The Treasurer will select members to form the Auditing Committee and oversee the audit of the Chapter's financial records at least thirty (30) days before the end of the fiscal year.

5. Award Committee

This Committee shall review the criteria for each of the awards identified by the Board of Directors and from a slate of nominations for each category recommend one member for each award to the Board of Directors.

**RULE V:**      RESOLUTIONS

Proposed resolutions of intent or of substance will be submitted to the Board of Directors by the Bylaws Committee no later than fifty (50 days) prior to a planned general membership meeting. A written waiver of such notice, signed by the person entitled to notice, shall be equivalent to the giving of such notice.

Such proposed resolutions will be presented to the general Chapter membership.

**RULE VI: AMENDMENT AND SUSPENSION**

**SECTION A. Amendment**

These Standing Rules may be amended at any regular or called meeting of the general membership by vote of two-thirds of those members present.

**SECTION B. Suspension**

These Standing Rules may be suspended at any regular or called meeting of the general membership by a vote of two-thirds of those members present.

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## Chapter Member Meetings



### AFC EASTERN FLORIDA CHAPTER BOARD MEETING AGENDA January 15, 2020

**Present:**

Donna Hamilton, Immediate Past President; Nora Schutte, Melbourne Campus VP; Janelis Rodriguez, Secretary; Tracy Glidden, President; Kathy Bauernfeind; Stephanie Craig

**Excused:**

Cheryl Whalen, Titusville Campus VP; Rachel Geidel, Palm Bay Campus VP

**Vacant: President-Elect and Cocoa Campus VP**

1. Call to Order: 9:00 a.m.

2. Welcome

Tracy Glidden welcomed everyone to the meeting.

3. Business Items

a. Financial Report

The current balance in Index 104515 is \$2465, and the balance in Index 622152 is \$900.  
Kathy B will send the Financial Report.

b. Proposed Budget

Leadership Conference, January 30-31, 2019, Tallahassee

Expenses/Who is interested in attending? (see #4a)

Registration - \$129

Hotel - \$109 per night

Meals - TBD

Student Development Conference, May 19-21, 2020, Seminole State College

Expenses/Who is interested in attending? (see #4b)

Registration - \$99

Hotel - \$136/146 per night

Meals - TBD

c. Membership Report

Donna Hamilton and Tracy Glidden reported 15 new members since January.



**AFC EASTERN FLORIDA CHAPTER  
BOARD MEETING AGENDA  
February 14, 2020**

**Present:**

Donna Hamilton, Immediate Past President; Nora Schutte, Melbourne Campus VP; Janelis Rodriguez, Secretary; Tracy Glidden, President; Rachel Geidel, Palm Bay Campus VP; Christine Tripp, VP-Elect for Regions & Chapters; Kathy Bauernfeind; Stephanie Craig; Ryan Browne

**Excused:**

Cheryl Whalen, Titusville Campus VP; Rose Davis, Cocoa Campus VP

**Vacant: President-Elect, Treasurer, Historian**

- I. **Call to Order: 9:40 a.m.**
- II. **Welcome/Introductions**  
Tracy Glidden welcomed everyone to the meeting. Everyone introduced themselves.
- III. **Recognition and Induction of Chapter Officers**  
Tracy thanked past officers for serving on the board. New officers recited the AFC Induction promise.
- IV. **Leadership Opportunities**
  - a. Legislative Liaison
  - b. Historian
  - c. Membership Chair
  - d. Treasurer
  - e. President-Elect
- V. **Membership Benefits/Resources**
  - a. AFC Commissions
  - b. Advocacy
  - c. Certified College Professional
    1. A great opportunity to earn a leadership designation related to your work as a college professional.
  - d. Discounts
    1. Snazzy Traveler is a great vacation tool for hotels, rentals and more. Usually a \$99 payment is required but as an AFC member we receive a promo code (free).
    2. For more information, log into your AFC membership account <https://afc.memberclicks.net/myafcbenefits>





**AFC EASTERN FLORIDA CHAPTER  
BOARD MEETING MINUTES  
MARCH 26, 2020**

1. **Call to Order: 9:15 am**
2. **Roll Call:** Nora Schutte, Melbourne Campus VP; Janelis Rodriguez, Secretary; Tracy Glidden, President; Rachel Geidel, Palm Bay Campus; Rose Davis, Cocoa Campus VP  
**Absent:** Donna Hamilton, Immediate Past President; Christine Tripp, VP-Elect for Regions & Chapters; Cheryl Whalen, Titusville Campus VP
3. **Business Items**
  - a. **Approval of Minutes – February 14, 2020**
    1. Tracy Glidden will send an email to vote on approving February Minutes.
  - b. **Budget Report (waiting for a reply from Donna)**
    1. Made over \$1000 in fundraising efforts. AFC Polos are still on sale for \$20.
  - c. **Chapter Planning Calendar**
    1. This file can be opened ONLY IF you have access to the AFC Datastor. If you do not have access, contact Tracy.
  - d. **Membership Report**
    1. We have 3 new AFC members since our last meeting in February. The members are Tara Gibson, Lena Copeland, and Shannon Chamberlain.
4. **AFC Travel/Conference Opportunities**
  - a. **Region III Conference – April 10 (Daytona State - virtual)**
    1. Region III is the only region still hosting a conference. All other Regions have postponed. More information will be shared via email, Titan Today and Facebook.
    2. This virtual conference is FREE. Saving the chapter roughly \$500 in registration fees. If you know of staff or faculty that might be interested... this would be a great opportunity to learn more about AFC.
  - b. **Student Development Conference – May 19-21 (Seminole State)**
    1. SDC would be great conference to attend especially for those who haven't attended a conference. As of now, it has not been postponed or canceled but we are monitoring any changes.
  - c. **Membership Development – July 8 (Daytona State) Canceled**
  - d. **Campus Safety Symposium – July 9-10 (Daytona State) Possible cancellation. TBD**
  - e. **71<sup>st</sup> Annual Conference – November 18-20 (Panama City)**
5. **AFC Campus Activities**
  - a. **Review of recent activities/ Planned Activities/Ideas to stay connected**
    1. **Palm Bay Activities-** Rachel thanks everyone for their hard work during this time. Fundraising was successful. Rachel has ideas for future fundraisers/socials such as Painting with a Twist or Line Dancing.



## EFSC Chapter Strategic Plan

### AFC @ EFSC Strategic Plan 2019-20

The purpose of this plan is to organize our thoughts and put into writing some of the ideas and initiatives that we as a chapter would like to explore for 2019-20. Many of these ideas carry forward from previous years and are areas that we should be constantly focused. This is not binding or all inclusive, merely an outline of ideas and potential actions and efforts.

Membership – in an effort to increase membership, the chapter will attempt the following:

1. Reach out to adjunct faculty and full-time faculty with fliers and increased awareness.
2. Research ideas to get retirees more involved.
3. Have key AFC members available at social, professional development, and fund-raising activities to provide information and answer questions about AFC.
4. Assign a membership committee to generate ideas and ways to promote AFC and increase membership.

Professional Development – AFC @ EFSC wants to help develop our faculty and staff:

1. Continue to provide AFC updates from conferences.
2. Expand marketing and information about AFC opportunities, i.e. CCP program, Region III conference, Student Development Conference.
3. Continue to provide Professional Development Series events.
4. Be active in Region III events and opportunities.
5. Attempt to gain more interest in the CCP program for AFC @ EFSC members.

State, Region, and Commission Participation

1. Encourage members to look for opportunities for leadership positions at the Region and State levels.
2. Send new chapter leaders to Legislative and Leadership conference.
3. Continue to encourage attendance at the region and annual conferences.

By-Laws Review, Update, and Publish

1. Keep By-Laws up to date.
2. Annual review - Updated in 2018.
3. Complete an annual review of the By-Laws.

Chapter Book Committee

1. Ensure we have a designated committee for Chapter Book Development.
2. Understand Chapter Book deadlines and items for inclusion.
3. Chapter Book submitted on time in 2017, 2018 (Platinum) and 2019 (Gold) Chapter award received.
4. Continue strive for Platinum Chapter.

Meetings – Begin to advertise and encourage that all are welcome at any AFC meeting regardless of membership status or officer status.

1. Board meetings at least quarterly.
2. All Member meetings at least semi-annually. This is a focus area since we have not been having full membership meetings.



Fund Raising – Continue to promote each campus to provide fundraising activities, to include, but not limited to:

1. Lunch time events, such as soup, salad, chili, pizza, etc.
2. Opportunities for special holidays, such as Valentine's Day, St. Patrick's Day, etc.
3. Consider fundraising for potential scholarship opportunities such as CCP or conference attendance.
4. Continue AFC shirt sales as potential fundraising opportunity.
5. Established annual fundraisers such as Pi Day and Candy Grams.

Attendance at AFC Events – Focus our efforts on ensuring key and pertinent people attend the events that are related to their functions. An example of this would be the Legislative Liaison attending Legislative Days and AFC members who work in the student development areas to attend the Student Development Conference. It is not just about numbers but placing key people into those opportunities.

Communications – Increase communications up and down the chain of supervision:

1. Ensure key campus leadership receives copies of our minutes and by-laws.
2. Communicate with leadership our goals and activities to ensure their support and approval.
3. Invite campus leaders to be part of our functions.
4. Communicate more consistently to general membership.
5. Submissions to AFC Current.
6. Social Media – These are already established; we need to keep them updated and current with fresh information. We need to be more consistent in keeping these up to date.
  - a. Chapter Facebook Page
  - b. Chapter Blog
  - c. Chapter Website

Social Activities – Not only focus on the social aspect of fundraising events and attendance at AFC conferences, but have social activities not associated with fundraising. Find ways to incorporate more virtual engagement.

Exemplary Practices – As a chapter, we need to improve on researching and discovering best practices that are occurring at our college and encourage those best practices to be submitted appropriately. For example:

1. Student Development Commission exemplary practice submitted.
2. LRC Exemplary practice submitted.
3. Teacher of the Year for the Faculty Commission.
4. Additional commission awards and best practices.
5. Showing off what we do at Annual AFC Conference.

Awards – We need to ensure we are recognizing the appropriate people for jobs well done. This includes, but is not limited to:

1. Local campus awards for service.
2. Distinguished Service awards at AFC level.
3. Unsung hero awards – Kathy Bauernfeind for 2019.

Legislative Issues – As a chapter, we have a responsibility to communicate the pertinent legislative issues to our chapter membership. Some initiatives might include:

1. Legislative Liaison attending Legislative Days.
2. Opening a line of communication with local legislators.

3. Provide a legislative update sponsored by the AFC @ EFSC chapter. This was done in 2019.

Community Service Events – As a chapter, we should be involved in those service activities related to AFC events where we collect items to take to conferences to support the community. We should also consider involvement in local community service events:

1. Holiday Gift this year to support our Titan2Titan closet for students
2. Participate in statewide community service.



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## *College Retired Members*

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### College Retired Members Contact List

<b>Maxwell</b>	<b>King</b>			<b>Active</b>	<b>Life</b>
<b>Vivianne</b>	Bonsall	vbonsall@cfl.rr.com		Active	Life Retiree
<b>Hep</b>	Aldridge	haldridge@cfl.rr.com		Active	Life Retiree
<b>Helen</b>	Truby	trubyh@easternflorida.edu	EFSC - Cocoa	Active	Life Retiree
<b>Rosemary</b>	Layne	rglayne@cfl.rr.com	EFSC - Cocoa	Active	Life Retiree
<b>John</b>	Walker		EFSC - Cocoa	Active	Life Retiree
<b>Charles</b>	Colman	colmanc@easternflorida.edu	EFSC - Palm Bay	Active	Life Retiree
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