

**HAMPTON INN & SUITES TAMPA/WESLEY CHAPEL
QUICK CONFIRMATION AGREEMENT**

Name:	Michael Brawer	Hotel Name ("Hotel"):	Hampton Inn & Suites Tampa-Wesley Chapel
Title:	Mr.	Hotel Manager:	Todd Patrick
Company Name	Association of Florida Colleges	Phone:	8139732288
Address:	113 East College Ave Tallahassee, FL 32301	Email:	Todd.Patrick@hilton.com
Phone:	 doug@dougryanconsulting.com	Group Code:	SDC

The sleeping rooms listed below will be considered definite commitments upon signing of this agreement by both parties, and will be subject to all terms and conditions set forth herein. We are pleased to reserve the following accommodations and arrangements for your event.
Rates are commissionable at 10% to Doug Ryan Consulting

SLEEPING ROOMS and RATES MONTH/DAY/YEAR	Rate \$114.00	Standard Rooms ROH	DAILY TOTAL ROOM NIGHTS
05/15/17	\$124.00	10	10
05/16/17	\$124.00	50	50
05/17/17	\$124.00	50	50

TOTAL ROOM BLOCK RESERVED: 110

MEETING ROOMS

DATE	TIMES	MEETING ROOM	SETUP	ATTENDEES	RATE
05/16/16	6:00 PM – 9:00 PM	Cypress I & II	Banquet	65	Waived W/ 70% Room Block Pickup (69% or less \$300.00)

TERMS AND CONDITIONS

- RESERVATIONS:** Reservations will be made by individual call in or rooming list. Reservations must be made no later than **April 21, 2017** which will be the final cutoff date. After April 21, 2017 any unreserved rooms will be released. Any reservations made after this date will be subject to availability and prevailing retail rates.
- CANCELLATION/ATTRITION:** Any individual room cancellation must be made **72 Hours** prior to arrival in order to avoid a cancellation fee equal to one night room and tax charges. Individual cancellations may affect the group's liabilities under the attrition clause of this agreement. Group agrees that the hotel would suffer losses if the group fails to consume at least 80% of the contracted room block and agrees to pay the hotel for a minimum of 80% of the contracted room block or 96 room nights.
- METHOD OF PAYMENT:** Individuals will be required to provide a valid credit card when making their reservations.
- OUTSIDE FOOD AND BEVERAGE:** Due to state law, you may not bring to the Hotel alcoholic beverages. You must obtain prior approval from us before you bring in any food or non-alcoholic beverages from outside sources.
- FORCE MAJEURE:** Neither party shall be responsible for failure to perform this contract if circumstances beyond their control (including, but not limited to; acts of God, shortage of commodities or supplies to be furnished by the Hotel, governmental authority, or declared war in the United States) make it illegal or impossible for the Hotel to hold the event.

The undersigned expressly agree and warrant that they are authorized to sign and enter into this contract on behalf of the party for which they sign. A signed copy of this agreement along with the completed Credit Card Authorization Form must be received no later 5:00 PM EST 11/01/16 or all rooms will be release and rates and availability cannot be guaranteed.

Hampton Inn & Suites Tampa/Wesley Chapel

Michael Brawer

By: _____
[sign above]

Name: _____

Dated: _____

By: _____
[sign above]

Name: **Todd Patrick General Manager**

Dated: _____

