

AFC BOARD OF DIRECTORS MEETING

Tuesday, April 3, 2018

4:00 PM

Caribe Royale, Grand Sierra C
Orlando, Florida

Meeting Minutes

1.0 General Business

1.1 Call to Order – Dr. Tunjarnika Coleman-Ferrell, President

The 2018 AFC President, Dr. Coleman-Ferrell called the April 3, 2018, meeting of the Board of Directors to order at 4:00 p.m.

1.2 Roll Call

An attendance sheet was distributed. The following members of the board were present:

1.3 Executive Committee

Tunjarnika Coleman-Ferrell
Marjorie McGee
Stephanie L. Campbell
Ray Coulter

Byron Todd
Tracy Glidden
Robert Flores
Michael Brawer
Andre Hawkins

Commission Chairs

Brenda Rante
Doug Prevatt
Chris Thomes

Claire Miller
Lori Cannon
Ron Kielty
Bill Barfield

Region Officers

Melonie Miner
Holly Sutton

James Miller
Tina Adams
Michael Pelitera

Standing Committees

Katrina Porter
Alton Austin

Sandi Barrett
Charlene Latimer

Special Committees

Gary Sligh

AFC Staff

Marsha Kiner
Eileen Johnson

Lucia Fishburne
David Schrenk
Sharlee Whiddon

1.4 Consent Items for Approval or Ratification - Michael Brawer

1.4.1 Approval, Board of Directors Agenda, April 3, 2018

1.4.2 Approval, Board of Directors Minutes, January 31, 2018

- 1.4.3 **Ratify**, American Program Bureau, Inc. – ICCTL contract with Jeffrey Selingo
- 1.4.4 **Ratify**, Renaissance Tampa International Plaza Hotel – Council of Presidents Annual Meeting
- 1.4.5 **Ratify**, Hutchinson Shores – Florida College System Councils Meeting

Action: Upon a motion by Stephanie L. Campbell and a second by Byron Todd all items were approved or ratified unanimously.

2.0 President's Report

Dr. Coleman-Ferrell welcomed all to the April meeting. She highlighted the recent AFC Legislative Days and AFC Leadership Conference. Both events had great AFC member participation.

Dr. Coleman-Ferrell shared with the board that she has been in attendance at the recent Council of Presidents meetings in Tallahassee. She also attended a membership meeting at Gulf Coast Community College.

Dr. Coleman-Ferrell reported that the membership drive is going well. She also reported there are several opportunities for professional development on the AFC calendar.

Dr. Coleman-Ferrell reported that the ICCTL kicked off this morning with a great session from John Gardener and Betsy Barefoot. Attendances for the Associations inaugural year was good and hope that by getting the word out the event will continue to grow. She announced that AFC staff would be enhancing visibility at many events by using Facebook Live.

3.0 Executive Director/CEO Report

3.1 Approval, AFC Financial Report

Mr. Braver referred to the distributed handout entitled, Financial Summary for the Board of Directors.

Action: Upon a motion by Stephanie L. Campbell and a second by Marjorie McGee the AFC Financial Report was approved unanimously.

4.0 AFC Foundation

Mr. Hawkins thanked everyone who was able to attend the AFC Building Dedication and Ribbon Cutting ceremony in January.

5.0 Commissions Business – Byron Todd

5.1 Administration – Brenda Rante

Ms. Rante reported that the Commission's board is currently filling positions. The Commission has created a Facebook page. A full report of activities is available on the AFC website.

5.2 Campus Safety – Doug Prevatt

Mr. Prevatt reported that the Commission recently participated in the Region III Spring

Conference. The Commission is actively searching for vendors to participate in the AFC Campus Safety Symposium. A submitted report is available on the AFC website.

5.3 Career and Professional Employees – Gregory Williams

A submitted report is available on the AFC website.

5.4 Communications and Marketing – Chris Thomes

The Commission is preparing for their joint conference with the Student Development Commission. A submitted report is available on the AFC website.

5.5 Equity, Diversity and Inclusion – Michelle Dames

No Report

5.6 Facilities – John Barbieri

A submitted report is available on the AFC website.

5.7 Faculty – Xiao Wang

A submitted report is available on the AFC website.

5.8 Healthcare

No Report

5.9 Institutional Effectiveness – Lorenzo Carswell

No Report

5.10 Learning Resources – Claire Miller

Ms. Miller reported the Commission had a successful virtual conference with approximately 60 participants. The Commission will also partner with Region IV for their Spring Conference. A submitted report is available on the AFC website.

5.11 Student Development – Lori Cannon

Ms. Cannon reported that planning for the Commission's Spring Conference is going well. A submitted report is available on the AFC website.

5.12 Technology – Ron Kielty

Mr. Kielty reported that the Commission recently participated with Region III for their Spring Conference.

5.13 Trustees – Marili Cancio

No Report

5.14 Workforce, Adult and Continuing Education – Bill Barfield

Mr. Barfield reported that the Commission will partner with Region V for their Spring Conference.

6.0 Regional Business – Stephanie L. Campbell

6.1 Region I – Melonie Miner

Ms. Miner reported that the Region I Spring Conference will be held on Friday, April 20 at Pensacola State College. Registration is still open, currently they have 100 registrants. The Conference theme is “Oh the places you will go.” A submitted report is available on the AFC website.

6.2 Region II – Holly Sutton

Ms. Sutton reported the Region II Spring Conference will be held on Friday, April 13, at Florida Gateway College. The conference theme is “Service, Leadership and Professional Development, so good it’s scary!” A submitted report is available on the AFC website.

6.3 Region III – James Miller

Region III had a great Spring Conference on March 31.

6.4 Region IV – Tina Adams

Dr. Adams reported that the Region IV Spring Conference will be held on Friday, April 27, at South Florida State College. The Conference theme is, “Start your engines.” A submitted report is available on the AFC website.

6.5 Region V – Michael Pelitera

Mr. Pelitera reported that the Region V chapters have all been busy with chapter activities as well as preparing for the Spring Conference that will be held on May 9-10 at Indian River State College.

6.6 Chapter Business

7.0 Standing Committees – Marjorie McGee

7.1 Awards Committee – Katrina Porter

Ms. Porter reported that the Committee has a representative from each of the 5 Regions and they recently met by teleconference. She also shared that the Committee is working to improve the awards process for the 2018-2019 year.

7.2 Bylaws Committee – Bill Mullooney

No Report

7.3 Certified College Professional Committee – Charlene Latimer

Ms. Latimer reported that many CCP participants are preparing for their practicum.

7.4 Human Resources and Finance Committee – Byron Todd

No Report

7.5 Legislative Committee – Jack Hall (Michael Brawer)

Mr. Brawer reported that the AFC Legislative Report will be out soon.

7.6 Member Services Committee – Dana Livesay and Alton Austin

Ms. Livesay reported that the Committee is working on partnerships with several businesses such as Ale House, Buffalo Wild Wings, the Darden Group, and Sam’s Club.

7.7 Membership Development Committee – Wanda Curtiss

Marsha Kiner reported that the Committee recently had a conference call. She also reminded everyone that the Membership Development Workshop will be on July 11 at Daytona State College.

7.8 Nominating Committee – Robert Flores

Dr. Flores reported that the deadline for candidates running for executive office is June 15.

7.9 Planning and Development Committee – Christine Warner and Ryan Woods

Tracy Glidden reported that

7.10 Policy and Advocacy Committee – Ava Parker (Michael Brawer)

No Report

7.11 Service Projects Committee – Sandi Barrett

Ms. Barrett reported that the regions have been doing a great job with their spring conference service projects.

8.0 Liaisons and Special Committees – Robert Flores

8.1 Credentials and Tellers – Eileen Johnson

No Report

8.2 Journal Editorial Board – Gary Sligh

Dr. Sligh reported that work is being done on the Visions editorial. There will be more to report at the next meeting.

8.3 AFC Retirees – Pat Harrell

No Report

8.4 Speakers Bureau – Juanita Scott

It was announced that the Speakers Bureau is soliciting for speakers.

OBFTGOTG?

Marjorie McGee shared an ice breaker game that encouraged everyone to pay attention to others.

ADJOURN

Dr Coleman-Ferrell adjourned the meeting of the AFC Board of Directors at 4:53 p.m.

6:30 p.m. dinner at the IHE Banquet, Grand Sierra D