

**ADMINISTRATION COMMISSION MEETING**

**Indian River State College – Region V Conference**

**May 10, 2018**

**In attendance:**  Brenda Rante, Lynne O’Dell, Kerri Hughes, and Mark Thompson.

1. **Region V Conference**

Administration Commission partnered with Region V at Indian River State College. We had two presenters from Lake-Sumter State College: Dr. Mark Thompson, and Vice President Dr. Wymer. Our Door Prize of gift cards and scratch offs made $146.

1. **Administration Commission By Laws (2014)**

By Laws will be sent out to Administration Commission members for approval and updated to Administration website.

1. **Treasurer’s Report**

* Pending balance from AFC.

1. **Commission of the Year Requirements**

* Administration Commission will be working on submission for Commission of the Year.

1. **Website/Newsletter**

* Website is updated with current information for Administration Commission
* Need to coordinate Newsletter for AFC and post to website.

Submitted by:

Brenda Rante, Chair

Administration Commission