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Meeting called to order on March 25, 2014 at 11:30 a.m. via teleconference.

In Attendance: Tunjamika Coleman-Ferrell, Kimberly Batty-Herbert and Bertha Cabrera.

- Dr. Coleman-Ferrell mentioned that this meeting is just a follow up on our previous meeting and to vote for the revised bylaws to upload on our website. Dr. Coleman-Ferrell also explained that Wanda Curtiss is willing to scout administrators to do presentations. Presently Dr. Coleman-Ferrell is presenting a Leadership 101 workshop during Region V and the Joint Commissions conference. The idea is to enhance and expand our presence counting with wonderful administrators across the board in facilities, academics, and other important areas. Access to the Administration's AFC website will be requested from Adrienne Bryant for Bertha Cabrera as a back up to post online, and an email will be submitted to Wanda Curtiss to follow up on proposals for the Administration's Commission to secure our participation in AFC conferences.
- We have pending the Awards criteria for the awards mentioned in our bylaws pg 9 & 10 and we need to seek nominations for these 4 awards and decide on a Certificate, plaque, or monetary if funds are available.
- Kimberly Batty-Herbert previously informed by email that the Student Development Commission is in the midst of planning their Student Development Commission spring conference, and were not planning on presenting at the Joint Commission conference as commission. Visit www.afcsdc.org for more information on the subject. They have added a legislative track to their conference. Maybe next year we can work together. Kimberly voted yes on uploading the revised bylaws into our website and offered her help with events and activities
- Bertha Cabrera voted yes for the bylaws to be posted in our website and offer to help with updating the website and working with the Administration's Circle which complements our website. Bertha Cabrera will submit a Nomination form from other websites and the criteria for the awards for tweaking. Also, to follow up on the presentation for Region V that will be part of the proposal requests for the joint commission and gathering a proposal from an administrator at the student services event from MDC.
- Next meeting TBA according to the President's schedule

Meeting adjourned at 12pm