

**ASSOCIATION OF FLORIDA COLLEGES  
Florida College System Council of Presidents  
Meeting Minutes**

**April 24, 2020**

Dr. Jim Murdaugh, chair, called the April 24, 2020, Florida College System Council of Presidents teleconference meeting to order at 10:00 a.m.

**1.0 Welcome and Remarks**

Dr. Murdaugh thanked everyone for joining the call. He asked Michael Brawer to take roll of the presidents on the call.

The following presidents were present on the call: (proxy)

Greg Haile  
Sarah Clemmons  
Jim Henningsen  
Tom LoBasso  
Jim Richey  
Jeff Allbritten  
Lawrence Barrett (Mike McKee)  
John Avendano  
John Holdnak  
Ken Atwater  
Ed Massey  
Stanley Sidor  
Rolando Montoya  
John Grosskopf  
Devin Stephenson (Jack Capra)  
Ava Parker  
Tim Beard  
Ed Meadows  
Angela Garcia-Falconetti  
Paul Broadie  
Georgia Lorenz  
Thomas Litzel  
Carol Probstfeld  
Joe Pickens  
Tonjua Williams  
Jim Murdaugh  
Sandy Shugart

**2.0 Council of Presidents Minutes**

Dr. Murdaugh presented the minutes for approval.

2.1 Approval, Council of Presidents Business Meeting Minutes – February 19, 2020

2.1 Approval, Policy and Advocacy Committee Meeting Minutes – February 19, 2020

2.1 Approval, Council of Presidents Teleconference Meeting Minutes – March 19, 2020

**Action:** *Upon a motion by Dr. Tonjua Williams and a second by Dr. Rolando Montoya, the February 19 Council of Presidents Business Meeting Minutes, February 19 Policy and Advocacy Committee Meeting Minutes and Council of Presidents Teleconference Meeting Minutes were approved unanimously.*

### 3.0 Report of the Chair

Dr. Murdaugh thanked the presidents for all the work they are doing in their communities on behalf of the Florida College System.

### 4.0 Report of the Chancellor, Division of Florida Colleges

Chancellor Kathy Hebda shared that the Division has been working along with the college Public Information Officers to highlight all of the things that each college has been doing during the COVID-19 quarantine and to celebrate National Community College month. Next month the Division will work with the PIOs to highlight graduation ceremonies and/or other events that are happening virtually now as a result to COVID-19.

Chancellor Hebda shared that the Reopening Task Force is active and gave thanks to Governor Desantis for highlighting postsecondary education, particularly the Florida College System and Workforce Education. Chancellor Hebda highlighted some of the presentations from the task force meetings.

Chancellor Hebda shared that everything is still on hold with the budget and bills, however the Division has prepared information that they would be sharing in regards to Senate Bill 72, House Bill 171 and Senate Bill 646. That information will be sent once the bills have been signed by the governor.

Chancellor Hebda shared that the State Board of Education will meet on May 13, 2020, and take up the amendment to a civic literacy competency rule. If the rule is accepted at the May 13 meeting the assessment will be available to Florida College System students. Another rule the Division is working on is death benefits to survivors of first responders and military members. Chancellor Hebda shared there is a rule workshop scheduled for May 6, 2020.

Chancellor Hebda stated that two new Baccalaureate Programs at Palm Beach State College were approved at the last State Board of Education Meeting. One is in Cardio-Pulmonary Sciences and the other is in Human Services.

Chancellor Hebda shared brief updates from Academic and Student Affairs. She also shared upcoming reporting deadlines. The list of deadlines will be sent to the Council in an email. Chancellor Hebda shared that the Division did an ad hoc recording this year of the actual location of where students were taking and receiving dual enrollment instruction. Data reports will be distributed to colleges once they have been prepared. Chancellor Hebda shared that the Division did receive some worksheets on the funding allocations from legislative staff, the Division is working with the staff to ensure understanding of the worksheets. The worksheets will be sent out soon.

Dr. Murdaugh asked Chancellor Hebda about other requests that her office has submitted to the Governor. Chancellor Hebda shared that the requests that have been submitted are for relief and assistance to colleges and students during this coronavirus pandemic. The requests include a waiver of restrictions if funds have been taken out of operational dollars to safely place them into a capital fund, then from capital funds back into operational funds for recovery purposes. Another requests that colleges be able to waive the requirement to submit the spending plan for the year, based on the funding balances if they are higher than five or seven percent. She stated that there are a few requests based on academic items mostly related to the suspension of the requirement to have placement testing done as PERT is not available for all colleges. This would count for both dual enrollment and developmental education purposes for the summer and fall terms. The

Division will continue to work on requests as they receive them from colleges.

Chancellor Hebda stated that she would email the Council a document of her talking points from this meeting.

#### 5.0 Report of the Chancellor, Division of Career and Adult Education – Chancellor Henry Mack

Chancellor Mack shared an update for the Division of Career and Adult Education. He shared that on April 10, Governor Desantis reviewed and approved the Perkins V state plan and submitted an approval letter to Commissioner. In the letter the governor spoke to his vision of making Florida number one in the nation for Workforce by 2030.

Chancellor Mack shared an update on the CTE audit. He also shared that the Department is looking to expand apprenticeships. An email of Chancellor Mack's talking points will be sent to the Council after the meeting.

#### 6.0 COP Committee and Work Group Reports

##### 6.1 Articulation Coordinating Committee

Dr. Massey reported that the Articulation Coordinating Committee recently discussed the dual enrollment students. The Committee will meet again in May.

##### 6.2 Distance Learning Committee

Dr. Sidor reported that the Distance Learning Committee has not met, but plans to meet soon. Dr. Murdaugh asked Dr. Sidor to let him know what the Council could do to aid the Distance Learning Committee.

##### 6.3 Florida College System Risk Management Consortium

Dr. Holdnak reported that on April 27 the Consortium will be sending out the first of four "dones", for building up a catastrophic reserve since it was not funded by the legislature. He shared that there is an effort underway to attempt to recover the Consortium's deductible that was applied to the loss of several million dollars' worth of deductible. The Consortium has been in sharing information with college Business Officers.

Dr. Holdnak referred to a question from a prior Council of Presidents meeting regarding the Florida College System Activities Association and a project they are working on gathering student data and the cybersecurity threat that may impose. Chaundy Fagler reported that the London underwriters have agreed to place the FCSAA under the cyber security protection of the Consortium.

##### 6.4 Media and Public Relations Committee

Dr. Leitzel asked Logan Lewkow to provide an update. Mr. Lewkow reported that Moore has been highlighting each of the colleges throughout the month to recognize National Community College Month.

#### 7.0 Florida College System Activities Association

Ms. Kelly Warren presented the approval item to the Council. The item was also available on the AFC website.

##### 7.1 Approval, Men's and Women's Basketball Reconferencing and Tournament Qualifying proposal

**Action:** *Upon a motion by Dr. John Holdnak and a second by Dr. Angela Falconetti the Men's and Women's Basketball Reconferencing and Tournament Qualifying*

*proposal was approved unanimously.*

## 7.2 Information, Division Information Items

Dr. Massey shared that due to spring sports being canceled due to COVID-19, NJCAA put out an amendment to what he referred to as the Scholarship Rule that states that if a second season student athlete was enrolled at an NJCAA member college for the spring of 2020, participating in a spring sport, and they had a letter of intent prior to March 10, 2020, the student may receive a scholarship at the same institution and participate at the same institution for the 2021 season. That scholarship would not be counted as excess in the number of scholarships allowed. He shared that this will go before the Council of Athletic Affairs E Board, the full board will not meet until May 18-19. He asked for an emergency decision to be made by the Council of Presidents, that the Council would endorse the mentioned ruling of the NJCAA. Dr. Massey called the motion and Dr. Leitzel seconded the motion. Dr. Holdnak expressed his concern about the amendment and stated that he could support the amendment based on what he knows about it. President Pickens stated that he had opposition due to not knowing about this amendment prior to the meeting. He would prefer that the college athletic directors discuss this matter and they bring the motion to the Council. Ms. Warren shared that the CAA E Board has discussed this through conference call. She highlighted the discussion. Dr. Massey asked if a special meeting could be called to further discuss this matter. Ms. Warren stated that a conference call could take place Monday, April 27 with the CAA, then the Executive Committee would be able to vote through email and back to the Council of Presidents by mid-week.

## 8.0 COP Support Councils Reports

### 8.1 Council of Instructional Affairs

Dr. Brian Dopson shared an update on the dual enrollment AA transfer issue. He thanked everyone who worked on that. He stated that the Council has been meeting regularly through conference call.

#### 8.1.1 Learning Resources Standing Committee

Dr. Dopson referred to the Learning Resource Standing Committee Report which is available in the meeting packet on the AFC website. He stated that it was approved by the voting members of the CIA to bring to the Council of Presidents to determine the next step.

### 8.2 Council of Student Affairs

Dr. Sheri Roland reported that Student Affairs officers on campuses have been busy meeting through Zoom to discuss how to move and work through the COVID-19. The Council plans to meet virtually on June 10-11. The Council is also working on how to distribute the CARES Act money to the students.

### 8.3 Council of Business Affairs

Dr. Lynn Powers referred to the submitted Council report that can be found in the meeting packet on the AFC website. Dr. Powers shared that the Council is meeting weekly and discussing the CARES Act funding. After much discussion, the Council asked COBA to provide more information and guidance about the funding as soon as possible.

### 8.4 Florida Council for Resource Development

Dr. Jenifer Peterson referred to the submitted Council report that can be found in

the meeting packet on the AFC website.

#### 8.5 Council for Workforce Education

Dr. Mildred Coyne referred to the submitted Council report that can be found in the meeting packet on the AFC website.

#### 8.6 AFC Legislative Committee Update

Mr. Jack Capra reported that the Committee is waiting to release the final Legislative Summary.

#### 9.0 Association of Florida Colleges Report

Mr. Michael Brawer reported that the Association has been hosting professional development webinars on Tuesdays and Thursdays in lieu of in person meetings and events being canceled for the time being. The webinars are available to members and nonmembers. Mr. Brawer shared that the Association has purchased a Zoom subscription and offered the usage to any college group who might have a need to use it.

Mr. White, AFC President, reported that the Association has been busy and active hosting the webinars that Mr. Brawer discussed. Mr. White stated that he was currently co-hosting the AFC Region I Spring Conference. Information on the webinar topics and registration will be sent out and is available on the AFC website.

#### 10.0 Announcements/Other Business

President Parker asked the Council to continue conversations to get the message out to the legislature about the limitations on the money that the system will receive and that the system does not need to receive any deeper cuts.

#### 11.0 ADJOURN

Dr. Murdaugh adjourned the April 24, 2020, Teleconference meeting of the Council of Presidents at 11:59 a.m.

## **Association of Florida Colleges**

### **FCS Council of Presidents Special Teleconference Meeting May 21, 2020 10:00 AM**

#### **Meeting Minutes**

- 1) Dr. Murdaugh, Chair, called the Teleconference to order at 10:01 a.m.
- 2) Dr. Murdaugh asked Michael Brawer to take roll. Mr. Brawer asked any media on the line to identify themselves. Rick Flagg from Florida Politics and Byron Dobson from Tallahassee Democrat announced they were on the call. Mr. Brawer took roll of the presidents on the call.

The following members of the Council were on the line: (proxy)

Greg Haile  
Sarah Clemmons  
Jim Henningsen (Jessica Kummerle)  
Tom LoBasso  
Jim Richey  
Jeff Allbritten  
Lawrence Barrett  
John Avendano  
John Holdnak  
Ken Atwater (Eric Hall)  
Ed Massey  
Stanley Sidor  
Rolando Montoya  
John Grosskopf  
Devin Stephenson  
Ava Parker  
Tim Beard  
Ed Meadows  
Angela Garcia-Falconetti  
Georgia Lorenz  
Thomas Leitzel  
Carol Probstfeld  
Joe Pickens  
Tonjua Williams  
Jim Murdaugh  
Sandy Shugart

3) Ratify, FCSAA Council of Athletic Affairs and FSCAA Executive Committee Policy Approvals

Dr. Murdaugh asked Dr. Sidor to present the items for ratification. Dr. Sidor shared that there are three items that need to be ratified and a discussion item regarding an NJCAA request that an FCS president join the NJCAA as a non-voting member on their Board of Directors. Dr. Sidor asked Kelly Warren to present the items for ratification. The items were presented individually.

**Item #1: Baseball Roster Limit:**

"For the 2020-21 academic year, the FCSAA will adopt the current NJCAA roster limit of 30 participants for baseball due to the COVID-19 pandemic."

*Council for Athletic Affairs: Passed (17 yes, 7 no, 1 abstain)*

*FCSAA Executive Committee: Passed (16 yes, 4 no)*

*Note: Per NJCAA and FCSAA policy, there is no roster limit for softball, thus this only addressed baseball. Current FCSAA baseball roster limit is 26.*

Dr. LoBasso asked to clarify if the Council was to choose one of the three items presented or if all three items were to be ratified. Ms. Warren clarified that all three items will need to be ratified.

President Pickens asked if this would apply only to the 2021 academic year. Ms. Warren confirmed it will only apply to the 2021 academic year.

Dr. Probstfeld asked about the concerns from the "no" votes that are noted on the submitted items for ratification. Ms. Warren replied that they were mainly stemmed around costs and competitive advantage.

**Action:** *Upon a motion by President Joe Pickens and a second by Dr. Ed Massey, the Baseball Roster Limit was ratified by a majority of the Council, there was one opposed.*

**Item #2: Non-Counters and FCSAA Baseball Scholarship Limits:**

"For the 2020-21 academic year, the FCSAA will allow the non-counters from 2019-20 to extend the 18 & 6 LOI limits as long as they were signed to the same or reduced scholarship for the 2019-20 year, as a result of the COVID-19 pandemic, not to exceed 28 LOIs."

*Council for Athletic Affairs: Passed (19 yes, 6 no)*

*FCSAA Executive Committee: Passed (17 yes, 3 no)*

*Note: This policy is only addressing baseball because FCSAA policy already allows 24 full scholarships for softball. Softball LOI are not split 18-full/6-tuition books and fees like baseball is.*

Dr. Massey asked if the students who were receiving the scholarships again would receive the same scholarship, they were awarded for the 2020 academic year. Ms. Warren replied that they would receive the same or a reduced scholarship for the 2021 academic year. No returning student would receive a scholarship for an increased amount. Ms. Warren shared that Matt Enith, CAA chair, was on the call and could answer any questions.

**Action:** *Upon a motion by Dr. Carol Probstfeld and a second by Dr. Devin Stevenson the Non-Counters and FCSAA Baseball Scholarships Limits was ratified by a majority of the Council, there was one opposed.*

**Item 3: Adopt NJCAA's policy on non-counters for 2020 Spring:**

"If a second-season student-athlete was enrolled at a NJCAA member college for the Spring 2020 season and was signed to a Baseball, Beach Volleyball, DI Golf – Men's or Women's; DI Tennis – Men's or Women's, DIII Tennis – Men's, Golf, Lacrosse, Softball, or Outdoor Track and Field NJCAA LOI prior to March 16, 2020, for the Spring 2020 academic term, the student may receive a scholarship at that same institution for the 2020 – 2021 academic year and not be a counter. The student-athlete must be signed to an LOI."

*Council for Athletic Affairs: Passed (22 yes, 3 no)*

*FCSAA Executive Committee: Passed (20 yes, 0 no)*

**Action:** *Upon a motion by Dr. Rolando Montoya and a second by Dr. Angela Falconetti the adoption of NJCAA's policy on non-counters for 2020 Spring was ratified by a majority of the Council, there was one opposed.*

Dr. Tonjua William proposed that the FCSAA go back and look at the rules set by the state on suspension and team discipline and compare them with the rule of the NJCAA. Ms. Warren shared that the CAA will be having a June meeting and she will ask that the group adds that to the agenda.

#### 4) Other Business

Dr. Murdaugh shared that Lynn Powers will be hosting a webinar on the CARES Act Funding. He shared that college presidents or a representative should plan to join the webinar.

Dr. Sidor shared that the NJCAA has requested that a member of the Council of Presidents join their board in an ex-officio role. President Pickens shared that he had spoken previously with Dr. Sidor about the role. Dr. Sidor stated that he would not be able to take on the role. President Pickens stated that he would be willing to take on the role but would be happy to open it up to other member of the Council if there was interest. Dr. Tom LoBasso shared that someone has reached out to him about the role and is willing to take it if the Council was in favor. President Pickens asked how long the commitment of the ex-officio role would be. Ms. Warren was not certain, but shared the NJCAA board typically meets six times per year. President Pickens stated that he would discuss this further with Dr. LoBasso and would plan to bring it to the Council for a vote soon.

Dr. Murdaugh reminded the Council with Dr. Massey set to retire soon, the Council would need someone to take over the Articulation Coordinating Committee. He asked Dr. Massey for guidance in selecting someone for the role. Dr. Massey explained the role and encouraged anyone interested to contact him. He stated that within a month he would like to share a name with Chancellor Hebda who would then take the nomination forward.

President Parker asked if the Council was working under the impression that decisions that are made about fall athletics will be from NJCAA or from each individual



institution. Ms. Warren shared that the NJCAA plans to have some sort of petition out by June 15. The CAA is currently working to put out some contingency plans. They will be sent out to the Council after a meeting on June 18.

Dr. Lorenz asked about the June Council of Presidents meeting. Dr. Murdaugh has been in talks with President Pickens about plans. President Pickens shared that the hope was to have an in person meeting in July or early August. However with the way things are going it may be best to move forward with a Zoom style meeting so that roles may transition to new chairs. He asked the Council for thoughts on an in person or virtual meeting. Several presidents shared that they would like to meet in person however waiting until August would be too long as elections need to be made for Steering Committee as well as Policy and Advocacy Chair. Many presidents were willing to meet through Zoom or a conference call. Dr. Murdaugh suggested a Zoom meeting in late June. Dr. Larry Barrett shared that the Council needs to review and adapt the bylaws to accommodate meeting virtually. Dr. Murdaugh will work with Mr. Michael Brawer to coordinate a date for the Zoom. President Parker asked that President's Professional Development be added to the agenda.

5) Adjourn

Dr. Murdaugh adjourned the May 21, 2020 Council of Presidents Special Teleconference Meeting at 10:44 a.m.

**AFC 2020-21**  
**Institutional Dues and**  
**Policy and Advocacy Committee Operations Assessments**

College	AFC Institutional Dues	AFC Policy and Advocacy Committee Operations Assessment	2020-21 TOTAL DUES	2019-20 TOTAL DUES	Difference 20-21 to 19-20	20-21 with 5% reduction	Savings
BROWARD	\$ 22,000.00	\$ 22,000.00	\$ 44,000.00	\$ 44,000.00	\$ -	\$ 41,800.00	\$ 2,200.00
CENTRAL FLORIDA	\$ 9,148.60	\$ 9,768.66	\$ 18,917.26	\$ 15,188.23	\$ 3,729.03	\$ 17,971.40	\$ 945.86
CHIPOLA	\$ 4,387.63	\$ 2,945.40	\$ 7,333.03	\$ 7,251.30	\$ 81.73	\$ 6,966.38	\$ 366.65
DAYTONA	\$ 16,732.05	\$ 17,474.15	\$ 34,206.20	\$ 29,175.72	\$ 5,030.48	\$ 32,495.89	\$ 1,710.31
EASTERN FLORIDA	\$ 12,893.17	\$ 13,600.61	\$ 26,493.78	\$ 26,158.52	\$ 335.26	\$ 25,169.09	\$ 1,324.69
FLORIDA GATEWAY	\$ 5,832.89	\$ 5,400.04	\$ 11,232.93	\$ 7,978.02	\$ 3,254.91	\$ 10,671.28	\$ 561.65
FLORIDA KEYS	\$ 3,784.30	\$ 2,323.84	\$ 6,108.14	\$ 5,865.97	\$ 242.17	\$ 5,802.73	\$ 305.41
FLORIDA SOUTHWESTERN	\$ 12,105.78	\$ 12,775.12	\$ 24,880.90	\$ 23,754.15	\$ 1,126.75	\$ 23,636.86	\$ 1,244.04
FLORIDA STATE COLLEGE @ JAX	\$ 22,000.00	\$ 22,000.00	\$ 44,000.00	\$ 44,000.00	\$ -	\$ 41,800.00	\$ 2,200.00
GULF COAST	\$ 7,772.22	\$ 7,384.15	\$ 15,156.37	\$ 14,594.78	\$ 561.59	\$ 14,398.55	\$ 757.82
HILLSBOROUGH	\$ 19,838.64	\$ 20,665.96	\$ 40,504.60	\$ 39,829.86	\$ 674.74	\$ 38,479.37	\$ 2,025.23
INDIAN RIVER	\$ 15,688.23	\$ 16,426.72	\$ 32,114.95	\$ 27,924.66	\$ 4,190.29	\$ 30,509.20	\$ 1,605.75
LAKE-SUMTER	\$ 6,315.25	\$ 5,886.20	\$ 12,201.45	\$ 11,965.66	\$ 235.79	\$ 11,591.38	\$ 610.07
MIAMI DADE	\$ 22,000.00	\$ 22,000.00	\$ 44,000.00	\$ 44,000.00	\$ -	\$ 41,800.00	\$ 2,200.00
NORTH FLORIDA	\$ 3,691.16	\$ 2,227.62	\$ 5,918.78	\$ 5,930.33	\$ (11.55)	\$ 5,622.84	\$ 295.94
NORTHWEST FLORIDA	\$ 7,445.65	\$ 7,039.53	\$ 14,485.18	\$ 14,141.72	\$ 343.46	\$ 13,760.92	\$ 724.26
PALM BEACH	\$ 20,102.36	\$ 20,916.32	\$ 41,018.68	\$ 40,347.24	\$ 671.44	\$ 38,967.75	\$ 2,050.93
PASCO-HERNANDO	\$ 10,319.85	\$ 10,967.17	\$ 21,287.02	\$ 21,266.10	\$ 20.92	\$ 20,222.67	\$ 1,064.35
PENSACOLA	\$ 11,129.85	\$ 11,803.35	\$ 22,933.20	\$ 22,351.94	\$ 581.26	\$ 21,786.54	\$ 1,146.66
POLK	\$ 9,675.96	\$ 10,330.50	\$ 20,006.46	\$ 23,754.15	\$ (3,747.69)	\$ 19,006.14	\$ 1,000.32
ST. JOHNS RIVER	\$ 7,417.29	\$ 7,029.58	\$ 14,446.87	\$ 13,558.58	\$ 888.29	\$ 13,724.53	\$ 722.34
ST. PETERSBURG	\$ 21,382.51	\$ 21,830.42	\$ 43,212.93	\$ 44,000.00	\$ (787.07)	\$ 41,052.28	\$ 2,160.65
SANTA FE	\$ 12,818.87	\$ 13,523.42	\$ 26,342.29	\$ 26,352.46	\$ (10.17)	\$ 25,025.18	\$ 1,317.11
SEMINOLE	\$ 13,285.81	\$ 14,001.56	\$ 27,287.37	\$ 27,005.82	\$ 281.55	\$ 25,923.00	\$ 1,364.37
SOUTH FLORIDA	\$ 6,142.91	\$ 5,723.07	\$ 11,865.98	\$ 9,409.48	\$ 2,456.50	\$ 11,272.68	\$ 593.30
STATE COLLEGE OF FLORIDA	\$ 10,214.99	\$ 10,855.82	\$ 21,070.81	\$ 20,193.97	\$ 876.84	\$ 20,017.27	\$ 1,053.54
TALLAHASSEE	\$ 11,872.06	\$ 12,535.09	\$ 24,407.15	\$ 24,202.19	\$ 204.96	\$ 23,186.79	\$ 1,220.36
VALENCIA	\$ 22,000.00	\$ 22,000.00	\$ 44,000.00	\$ 44,000.00	\$ -	\$ 41,800.00	\$ 2,200.00
<b>TOTAL</b>	<b>\$ 347,998.03</b>	<b>\$ 351,434.30</b>	<b>\$ 699,432.33</b>	<b>\$ 678,200.85</b>	<b>\$ 21,231.48</b>	<b>\$ 664,460.72</b>	<b>\$ 34,971.61</b>

## FCSAA 2020-2021 Proposed Institutional Dues

COLLEGE	2020-21 FCSAA DUES	2019-20 FCSAA DUES	Diff 20-21 to 19-20	20-21 with 5% reduction
BROWARD	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 20,900.00
CENTRAL FLORIDA	\$ 9,148.60	\$ 8,057.47	\$ 1,091.13	\$ 8,691.17
CHIPOLA	\$ 4,387.63	\$ 4,420.68	\$ (33.05)	\$ 4,168.25
DAYTONA	\$ 16,732.05	\$ 14,444.11	\$ 2,287.94	\$ 15,895.45
EASTERN FLORIDA	\$ 12,893.17	\$ 13,187.72	\$ (294.55)	\$ 12,248.51
FLORIDA GATEWAY	\$ 5,832.89	\$ 4,954.26	\$ 878.63	\$ 5,541.25
FLORIDA KEYS	\$ 3,784.30	\$ 3,680.75	\$ 103.55	\$ 3,595.09
FLORIDA SOUTHWESTERN	\$ 12,105.78	\$ 12,097.77	\$ 8.01	\$ 11,500.49
FLORIDA STATE COLLEGE @ JAX	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 20,900.00
GULF COAST	\$ 7,772.22	\$ 7,473.26	\$ 298.96	\$ 7,383.61
HILLSBOROUGH	\$ 19,838.64	\$ 20,293.36	\$ (454.72)	\$ 18,846.71
INDIAN RIVER	\$ 15,688.23	\$ 14,024.68	\$ 1,663.55	\$ 14,903.82
LAKE-SUMTER	\$ 6,315.25	\$ 6,383.70	\$ (68.45)	\$ 5,999.49
MIAMI DADE	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 20,900.00
NORTH FLORIDA	\$ 3,691.16	\$ 3,734.86	\$ (43.70)	\$ 3,506.60
NORTHWEST FLORIDA	\$ 7,445.65	\$ 7,478.19	\$ (32.54)	\$ 7,073.37
PALM BEACH	\$ 20,102.36	\$ 20,988.65	\$ (886.29)	\$ 19,097.24
PASCO-HERNANDO	\$ 10,319.85	\$ 10,545.21	\$ (225.36)	\$ 9,803.86
PENSACOLA	\$ 11,129.85	\$ 11,238.04	\$ (108.19)	\$ 10,573.36
POLK	\$ 9,675.96	\$ 9,940.99	\$ (265.03)	\$ 9,192.16
ST. JOHNS RIVER	\$ 7,417.29	\$ 7,329.57	\$ 87.72	\$ 7,046.43
ST. PETERSBURG	\$ 21,382.51	\$ 21,590.48	\$ (207.97)	\$ 20,313.38
SANTA FE	\$ 12,818.87	\$ 13,332.33	\$ (513.46)	\$ 12,177.93
SEMINOLE	\$ 13,285.81	\$ 13,721.98	\$ (436.17)	\$ 12,621.52
SOUTH FLORIDA	\$ 6,142.91	\$ 6,078.35	\$ 64.56	\$ 5,835.76
STATE COLLEGE OF FLORIDA	\$ 10,214.99	\$ 10,179.63	\$ 35.36	\$ 9,704.24
TALLAHASSEE	\$ 11,872.06	\$ 12,102.65	\$ (230.59)	\$ 11,278.46
VALENCIA	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 20,900.00
TOTAL	\$ 347,998.03	\$ 345,278.69	\$ 2,719.34	\$ 330,598.15

## BYLAWS OF THE FLORIDA COLLEGE SYSTEM COUNCIL OF PRESIDENTS

### ARTICLE I - NAME AND MEMBERSHIP

#### Section 1. Name

The name of the council shall be The Florida College System Council of Presidents, hereinafter referred to as "The Council of Presidents" or "The Council."

#### Section 2. Membership

The membership of the Council of Presidents shall be comprised of the President of each college of the Florida College System. The Florida College System is a single system of twenty-eight public colleges authorized to offer certificates, associate and baccalaureate degrees. Only members of the organization that are current in their dues paying membership are eligible to be voting members and engage in the discussion and decisions of the organization.

### ARTICLE II - PURPOSES AND RESPONSIBILITIES

#### Section 1. Purposes

The Council of Presidents shall serve as the deliberative body on issues and matters of concern to Florida's public college system and will provide information, as it deems appropriate, to the State and Federal Executive and Legislative branches and to the Chancellor of the Florida College System, the Commissioner of Education, the State Board of Education and other public and private entities and individuals as appropriate. The purposes of the Council shall be:

- To develop a strong sense of unity and purpose among Florida's public system of colleges to promote the value of the colleges to the economic, social and cultural development of the State of Florida.
- To advise and advocate to the State and Federal Executive and Legislative branches and to the Chancellor of the Florida College System, the Commissioner of Education, the State Board of Education and other public and private entities and individuals on behalf of Florida's public colleges.
- To propose an annual legislative budget request for the Florida College System.
- To develop and advocate, in cooperation with appropriate entities, a legislative agenda for the Florida College System.
- To develop and advocate policy recommendations regarding statewide public college issues.
- To direct and coordinate the work of the Councils of Instructional Affairs, Student Affairs, Resource Development and Business Affairs, and other constituent councils or commissions created by the Council.
- To oversee the coordination of statewide functions, such as risk management and co-curricular and intercollegiate athletics, that benefit the Florida College System.

- To maintain close working relationships with the state university presidents, the independent college presidents, the school boards, the superintendents of schools and other public and private entities and individuals.
- To support the professional development of Florida's College System presidents and trustees.

## **Section 2. Responsibilities**

The Council of Presidents may provide recommendations to public and private entities and individuals including the Chancellor of the Florida College System, the Commissioner of Education and the State Board of Education regarding necessary statewide coordination in all aspects of public college operations. The members of the Council of Presidents shall serve as the Board of Directors of the Florida College System Risk Management Consortium (participating members only), the Florida College System Activities Association and shall serve as members of the Policy and Advocacy Committee, an official committee of the Association of Florida Colleges. The Council of Presidents may establish and oversee additional councils and committees as deemed necessary to carry out its duties and responsibilities. The Council of Presidents shall provide orientation to presidents new to the system and shall expect members to participate in a manner consistent with its bylaws and recommendations.

The Council of Presidents recognizes the Council for Instructional Affairs, the Council of Business Affairs, the Council of Student Affairs, the Council for Workforce Education, and the Florida Council for Resource Development as continuing subordinate councils and shall direct and monitor their work and the work of their subcommittees in furthering the Council's purposes. All recommendations from these councils shall be submitted to The Council of Presidents for consideration, review and approval, or other appropriate action. Additional committees may be established by the Council of Presidents to report to either The Council of Presidents or to its approved subordinate councils. The Council of Presidents recognizes the Association of Florida Colleges as its administrative agent.

## **ARTICLE III - MEETINGS**

### **Section 1. Regular Meetings**

The dates and times for regular Steering Committee and business meetings shall be established and published by The Council of Presidents to its members, and to other interested parties. ~~The Council of Presidents shall normally meet at least nine (9) times during the academic year.~~ There will be a minimum of 6 face to face meetings each year with other meetings being held virtually. All meetings will have the opportunity to have virtual access for the purpose of members able to engage in discussion and voting. The Chair shall be authorized to change the time and place of regular meetings as may be necessary to avoid conflicts and may cancel meetings. Written notice of steering and business meetings shall be given.

### **Section 2. Special and Emergency Meetings**

Special meetings may be called by the Chair, or upon a written request signed by at least one-half of the members of the Council of Presidents. Emergency meetings may be called by the Chair of the Council of Presidents. Written notice of such meetings shall be given.

### **Section 3. Voting at Regular, Special and Emergency Meetings**

Only the Members of the Council of Presidents shall have authority to vote on any matter presented to the Council. ~~Any President may designate a proxy to speak on their behalf at any meeting and must designate the proxy to the Chair of the Council prior to the meeting. If the designated proxy is a campus president, provost or vice president, the proxy may vote on behalf of the president. Otherwise, designees may not vote.~~ No proxies will be considered for quorum or voting.

## ARTICLE IV - ORGANIZATION

### Section 1. Officers

The officers of The Council of Presidents shall be the Chair and the Vice-Chair.

### Section 2. Steering Committee

The Steering Committee shall consist of a Chair, Vice-Chair, six members-at-large elected by The Council, and one appointed position which may be filled at the option of the Chair by a member appointed by the Chair, or which may remain vacant. The Vice-Chair from the previous year shall serve as the new Chair for a one-year term. A new Vice-Chair shall be elected each year by a vote of the entire Council membership, and shall serve a one-year term. The six members-at-large shall serve staggered two-year terms. Three of the six members-at-large shall be elected each year. The appointed members shall serve for a one-year term only. All terms shall begin in June of each year and end in May of the appropriate year.

The Steering Committee shall be responsible for assisting the Chair in setting the agenda. The Chair shall be the key contact for the Council and may consult the Steering Committee for advice to the extent possible.

### Section 3. Policy and Advocacy Committee

The Policy and Advocacy Committee shall consist of all Council of Presidents members and the CEO of the Association of Florida Colleges, as outlined in the AFC ~~B~~bylaws, may request that the AFC hire staff, if deemed appropriate, who will provide ongoing staff support for the Committee and the Council. Staff will take direction from the Council chair and the Chair of the P&A Committee (Council Vice-Chair), and shall be responsible for policy development, issues development and research, legislative advocacy and other duties as may be assigned. Each year the organization will put forth a Policy and Advocacy Agenda for the upcoming Legislative year no later than September 30<sup>th</sup>. The entire voting membership will have the opportunity to vote on this agenda. A super majority of 60% of membership (17 presidents) shall be required to approve the Policy and Advocacy Agenda. The Council President in consultation with the P & A Chair may designate a P & A Workgroup with a Chair and members who shall work in support of the Council of Presidents to carry out its annual legislative platform.

### Section 4. Election of Vice-Chair and Steering Committee Members and Organization Structure

In May of each year, and in addition to a nomination submitted by the Steering Committee, the Chair shall invite nominations from the Council and volunteers for election to the office of Vice-Chair and Vice Chair-elect. All nominations and offers of service shall be certified by the Chair on a written ballot. No later than June 30 annually, all members of the Council of Presidents shall vote by written ballot to choose a new Vice-Chair. Each member of the Council shall have one vote.

Also, no later than June 30 of each year, the Council of Presidents shall hold an election for the three Steering Committee member-at-large positions for which the two-year term is ending. The member should consider such issues as gender, race, size of institution and geographic diversity in voting for Steering Committee Members. The members who receive votes shall be ranked by the number of votes received and the three members with the highest number of votes shall serve as Steering Committee members-at-large for a two-year term.

The organization shall select a Parliamentarian each year as part of the Executive Council of the organization. Roberts Rules of Order and Parliamentarian will be the final decider in any procedural issues that are challenged by its membership.

## Section 5. Chair, Vice-Chair and Standing Committees

The Chair shall preside at all meetings and shall serve as spokesperson of the Council of Presidents and liaison with the Chancellor of the Florida College System, the Commissioner of Education, and State Board of Education. The Chair shall appoint members to serve on The Council of Presidents committees and as liaison to other groups and organizations. The Chair shall appoint members who will chair standing committees to oversee the Florida College System Risk Management Consortium and the Florida Community Colleges Activities Association. With the advice and consent of The Council of Presidents, the Chair shall appoint committees as deemed necessary. Membership of these committees should reflect the gender, race, and geographic diversity of The Council of Presidents. The Chair may appoint other ad-hoc committees as may be necessary. The Vice-Chair shall preside at meetings in the absence of the Chair.

## Section 6. Order of Business

The order of business for regular meetings shall be as follows: 1) Call to Order; 2) Quorum check/Roll Call; 3) Approval of previous minutes; 4) Report of the Chair; 5) Report of the Chancellor, Division of Florida Colleges; 6) Report of the Chancellor, Workforce Education; 7) Work Group Reports/Councils Reports; 8) Reports of the Association of Florida Colleges, the Florida College System Activities Association and Other Organizations; 8) Adjournment.

Other matters for the agenda should be forwarded to the Chair ten (10) days prior to the date of regular meetings. There must be 48-hour notice of the action items on business agenda or for emergency actions. This notice will be sent via email or written request as an action item to each President. A formal vote will be taken for each action item with specific notations of who voted in favor or against action items. The current Chairperson of the COP and/or the P&A Chair after consulting with the steering committee will be the only individuals allowed to request emergency actions and votes from the organization. All other agenda items and action items of the organization can be placed on an agenda by an eligible council member.

## Section 7. Minutes of Meetings

The Chair, or designee, shall provide for minutes of each meeting and shall maintain the minutes of all regular and special meetings. The Chair, or designee, shall maintain a file of the minutes for a period of at least seven years. The minutes shall be distributed by the Chair to each member and to the Chancellor at least one week prior to the date of each regular meeting.

## Section 8. Quorum

A quorum for The Council of Presidents shall consist of a majority of the members of the Council, including designees as specified in Article III, Section 3 of the Bylaws. A quorum for any committee of The Council shall consist of a majority of 1/2 of the membership plus one. ~~the committee members.~~ The business of The Council of Presidents, or other committees, may be conducted by conference telecommunications devices or other electronic means, provided the quorum requirements are met and reasonable notice is provided to the Council with appropriate agenda(s). Written minutes shall be kept of such meetings. When the members of the Council convene as the Board of Directors of the organizations cited in Article 11, Section 2, a majority of the Board shall constitute a quorum.

## Section 9. Bylaws Amendments

Amendments to these bylaws may be made in emergency situations by unanimous vote of all members present at any regular meeting, or by majority vote of the members present at a regular meeting in response to a motion to amend lodged at a previous regular meeting.

Approved by The Council of Presidents – September 28, 2001

Revised by The Council of Presidents – September 10, 2009

Revised by The Council of Presidents – September 9, 2011  
Revised by The Council of Presidents----October 12, 2012  
Revised by The Council of Presidents – June 11, 2018



# 2019-20 Advocacy, Media Relations, Digital Summary

RECOMMENDATIONS FOR 2020-21 STRATEGIES AND TACTICS

# ADVOCACY



- Created Patriot's Path brand and led the statewide launch in conjunction with the Governor, Commissioner and Chancellor's offices
- Worked with the Governor and Commissioner on aggressive advocacy campaign for the Last Mile Completion Program
- Marketed seven issue one-pagers for use by lobbyists and all stakeholders
- Created LBR handout, which was leveraged for more than 30+ opportunities at the Capitol
- Built FCS infographic to highlight ROI, which was distributed to more than 5,000 stakeholders
- Established Trustee materials for their Commission meeting and Legislative outreach
- Constructed the first ever COP PIO network database and utilized in 10+ activations
- Leveraged Florida Chamber, Florida Economic Development Council, TaxWatch and other partnerships to highlight ROI

# MEDIA RELATIONS

- Organized and executed two press conferences: (Florida Economic Development Week and Patriot's Path Launch), which were attended by 100% of the Capitol Press Corp
- Developed numerous op-ed and LTE templates from the COP and partners highlighting the FCS ROI that have been printed and seen in more than 18 statewide publications
- Created over 10 media outreach materials including news releases, media alerts, etc.
- Facilitated traditional and nontraditional media interviews with statewide media for the COP chairman and others
- Achieved 151 unique media hits in print, radio and online media outlets
- Original organic earned media pitches garnered the following results:  
**REACH:** 33,578,930  
**ADVERTISING VALUE EQUIVALENCY:** \$308,644





# DIGITAL

- Established a Best in Class social listening system for real-time engagement with key stakeholders
- Unique engagements, including those of top tiered targets, averaged a month over month increase of 118%
- Refreshed COP fundflcolleges.com, driving traffic up by nearly 200% with 3,319 total sessions
- Daily monitoring of the social channels for the Great 28 to engage and elevate their success
- Developed a resources database for streamline use and engagement by all stakeholders
- Created a successful Community College Month campaign in April that included 30 unique posts and garnered the following results:
  - **TOTAL REACH:** 132,462 (827% increase over any other month)
  - **UNIQUE ENGAGEMENTS:** 12,070
  - **PAGE FOLLOWERS** increased by 133% over the prior month
- Activity on COP Presidents social channels since August 2019 launch:
  - **REACH:** 460,732
  - **UNIQUE ENGAGEMENTS:** 25,217
  - **PAID DIGITAL EQUIVALENCY:** \$57,196

# 2020-21 Brief Framework for Strategies and Tactics<sup>7.4</sup>

The following are a few considerations for the COP as you develop your 2020-2021 legislative platform

## **Strategy #1** Develop and implement a unified, multi-level advocacy campaign

- Maintain a tiered engagement strategy
  - Tier 1 - Governor, Senate President, House Speaker
  - Tier 2 - Key legislative leadership committee members
  - Tier 3 - All House and Senate members
- Continue an aggressive campaign with local engagement at the district level prior to session
- Begin developing messages and resource collateral materials in early August
- Leverage technology for more interaction with members
- Elevate the Trustee's voice and engagement
- Lead and be nimble with focal point initiatives of top targets for results-oriented messaging (e.g. "Florida's Workforce Solution")

# 2020-21 Brief Framework for Strategies and Tactics<sup>7.4</sup>

## **Strategy #2** Increase media relations activities at both the local and statewide levels

- Increase the local media engagement with and among key stakeholders
- Support and elevate the PIO network and their engagement in COP priorities
- Continue live videos through Facebook, Twitter or Youtube for press conferences. With a Capitol Press Corp that is becoming smaller, making it easier for them to obtain your message is critical.

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## **Strategy #3** Implement a digital engagement campaign

- Conduct real time social listening for tier 1 and tier 2 targets for immediate engagement
- Support statewide engagement by amplifying and heightening interaction (e.g. Quote Tweeting Gov. DeSantis workforce goals)
- Utilize COP social and digital platforms—they are seen as the go-to location for COP information and engagement

# SOCIAL MEDIA CADENCE

With COVID, budget threats, and more students looking to remain close to home, it is more important than ever to have a heavy focus on the COP social media channels. Below are the recommended cadences for Facebook and Twitter to continue the channel's growth.



## FACEBOOK

- 3-5 posts a week
- Stories as needed
- Ideal post length: 40-80 characters
- "Share" is most valuable engagement within algorithm
- Use native upload images and video, when possible



## TWITTER

- Short, concise posts
- Ideal tweet is 100 characters with link and 120 characters without link
- Use images and videos in posts
- Limit to two hashtags
- Retweet relevant posts
- Best platform to engage with legislators
- 6-8 tweets a week
- Important to engage in real-time

# Team Moore

The team at Moore is always available for questions. Thank you for the opportunity to serve the Council of Presidents.



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*Council of Instructional Affairs  
Subcommittee Report for Council of Presidents*

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The following report contains a summary of recent activities of the Council of Instructional Affairs (CIA).

Since March 18, 2020, there has been a significant level of activity pertaining to instructional affairs. Due to the impact of COVID-19, CIA past-chair, Julie Alexander, began hosting weekly CIA Academic Continuity meetings. Representatives from all 28 FCS institutions have engaged in these meetings, along with our colleagues from the Florida Department of Education. On average, approximately 100 individuals participated in the weekly meetings. Urgent topics, which may influence student success, were discussed and participants had an opportunity to collaborate and share academic plans, strategies, and best practices. The topics discussed include, but are not limited to, remote instruction, CTE programmatic challenges, strategies for labs, pass/fail grades, placement testing, proctored assessments, accessibility, and the CARES Act funding.

As institutions are in the midst of the summer semester and gearing up for fall semester, the CIA Academic Continuity meetings have transitioned to a bi-weekly schedule. At the June 17 meeting, an ad hoc work group was established to collaborate with Abbey Ivey and the Florida Student Success Center to identify the innovative practices that institutions developed in response to the pandemic.

On June 10, a Baccalaureate Liaison meeting was held by the Division of Florida Colleges regarding proposed changes to the Baccalaureate Proposal (BAAC-02), Baccalaureate Accountability Report (BAAC-03), and updates to the Classification of Instructional Programs (CIP) codes.

On June 11, the CIA/CSA/CWE meeting was conducted remotely. The morning meeting started with remarks from COP Chair President Murdaugh followed by Florida Department of Education updates. Division of Florida College work groups are continuing their efforts regarding general education for associate in science degrees, dual enrollment associate in arts high school graduates, and textbook affordability. Reporting requirements and new policies were reviewed. Additional guidance for alternative methods for placement of students was discussed. Updates on Perkins V and CTE Audits were provided.

The CIA afternoon session included the election of officers. It is my pleasure to announce that Dr. Amy Locklear is the Chair-Elect for CIA. I look forward to serving with Amy and my other colleagues on the CIA Steering Committee.

CIA/CSA/CWE are considering a remote meeting in October.

*Report Submitted by Council of Instructional Affairs Chair Brittany Snyder on June 17, 2020.*

**Florida College System Council of Presidents****Agenda Item Request Form**

**Agenda Item Name:** CSA Update

**Date of COP Meeting for Agenda Item Consideration:**

**Presenter:** Eileen Storck, Chair

**Description of Agenda Item:**

**Quick summary on June CSA meeting.**

**Action Requested:** None

**COP Approval**\_\_\_\_\_

**Information Only**\_\_\_\_\_

**Discussion Item**\_\_\_\_\_

**List Background Information Provided:**

**Copy of the Agenda**

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**Disposition of Item:**

# CSA Agenda

## June 11, 2020

<https://tccfl.zoom.us/j/99219022305?pwd=MIkFMWEk3ckpyNmNmdCSiNjRFBSSHJVUT09>

- Act 1:** 1:00-1:15 p.m. Comedy Relief: Jason Hedden  
Professor/Chair of Theatre and Performing Arts,  
Gulf Coast State College (GSC)  
Introduction: Dr. Melissa Lavender, VPSA, GCSC
- Act 2:** 1:15-1:30 p.m. Business Meeting
- Approval of February Minutes
  - Announcement of 2020-2021 CSA Steering Committee
  - FSCAA Updates
  - Other Council Updates
  - Request from Mark Duslak, Associate Dean of Students, Lake Sumter State College
- Act 3:** 1:30-2:15 p.m. Guest Speaker: Dr. Josie Alquist  
Purpose Driven Digital Leadership  
<https://www.josieahlquist.com/>  
Introduction: Dr. Claire Brady, VPSA, LSSC
- Act 4:** 2:15-2:45 p.m. Lessons Learned from COVID-19 Survey  
Dr. Erin Richman, Associate Vice President for Student Success, FSCJ
- Act 5:** 2:45 -3:00 p.m. Nuts & Bolts
- Chair closing remarks and Introduction of 2020-2021 Chair

## Florida College System Council of Presidents

### Agenda Item Request Form

**Agenda Item Name:** Council of Business Affairs Update

**Date of COP Meeting for Agenda Item Consideration:** June 25, 2020

**Presenter:** Dr. Heather Bigard, COBA Chair

**Description of Agenda Item:** Council of Business Affairs  
Discussion/Activity

**Action Requested:**

**COP Approval**\_\_\_\_\_

**Information Only**\_\_X\_\_

**Discussion Item**\_\_\_\_\_

**List Background Information Provided:** Meeting notes attached

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**Disposition of Item:**

The Council of Business Affairs held a virtual business meeting on May 28, 2020, hosted by Florida Southwestern State College. There were presentations from the Department of Education, Auditor General, and FCSRMC and additional reports from the Accounting Committee and Human Resources Committee.

#### Action items

- Treasurer's Report
- Accounting manual changes
- Election of Operations Committee members: Jim Duffie (PBSC), Randy White (NWFSC).
- Election of FCSAA Representative: Mark Cherry (EFSC)
- Election of new Steering Committee members: Mark Cherry (EFSC) and Chuck Prince (CF)

COBA Organized a call on May 22, 2020 with two higher education lawyers, James Keller and Christina Riggs, from the Philadelphia firm Saul Ewing Arnstein & Lehr, to discuss the administration of the CARES Act.

COBA calls will continue on a bi-weekly basis. Current topics of discussion include:

- Awarding, administration, and reporting CARES Act funding for student grants and the administrative allocation.
- Potential impact of the State budget on FCS funding and institutional budgets.
- Responding to the COVID-19 pandemic and campus re-opening plans.
- Commencement Ceremonies

The next COBA Business Meeting is scheduled for September 17-18, 2020 in Sarasota, FL.

## Florida College System Council of Presidents

### Agenda Item Request Form

**Agenda Item Name: FCRD Report**

**Date of COP Meeting for Agenda Item Consideration: June 25, 2020**

**Presenter: Jennifer Peterson**

**Description of Agenda Item:**

- FCRD Conference Calls: FCRD continues to serve our members by holding regular conference calls for grants and foundation staff members to share information and ask questions. Recent topics of discussion have included post-award support strategies for CARES Act funds, how grants and foundations can support equity initiatives at their institutions and transitioning back to the office.
- The Governor's Emergency Education Relief (GEER) Fund under the Coronavirus Aid, Relief, and Economic Security (CARES) Act - Rapid Credentialing: Grants offices are working diligently to develop their applications for this Rapid Credentialing program. These grant funds will support efforts to enroll and complete students in short-term, in-demand workforce/career and technical education (CTE) credentialing and certificate programs. The target deadline for these grant applications is July 17, 2020.
- USDOE Equal Opportunity Center (EOC) and Talent Search Grant Programs: Colleges are preparing to apply for the 2020 EOC and Talent Search grant competitions. The grant competitions for these programs are generally held every four years. USDOE has not released the official grant guidelines yet, but FCRD shared information with our members about a virtual proposal writing workshops offered by the Council for Opportunity in Education in June.
- Fall 2020 Conference: The Fall 2020 FCRD conference will be held in an engaging virtual format instead of face-to-face.
- FCRD Chair Transition: Mr. Cleve Warren, the Executive Director of the Foundation and Chief Investment Officer at Florida State College at Jacksonville, becomes FCRD Chair on July 1, 2020.

**Action Requested:**

**COP Approval\_\_\_\_\_**

**Information Only   X**

**Discussion Item\_\_\_\_\_**

**List Background Information Provided:**

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**Disposition of Item:**

## **Florida College System Council of Presidents**

### **Agenda Item Request Form**

**Agenda Item Name: CWE Update**

**Date of COP Meeting for Agenda Item Consideration: 6/25/2020**

**Presenter: Dr. Mildred Coyne**

**Description of Agenda Item: Brief the Council of Presidents on the CWE meeting, and the progress to date on the recommendation for awaiting limited access/general freshman for Perkins funding allocations.**

**Action Requested:**

**COP Approval\_\_\_\_\_**

**Information Only\_\_X\_\_\_\_\_**

**Discussion Item\_\_\_\_\_**

**List Background Information Provided:**

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**Disposition of Item:**



# **Florida College System Council of Presidents**

## **Agenda Item Request Form**

**Agenda Item Name: FCSAA Report**

**Date of COP Meeting for Agenda Item Consideration: June 25, 2020**

**Presenter: Dr. Stan Sidor**

**Description of Agenda Item: FCSAA Updates and Approval Items**

### **Action Requested:**

**COP Approval:**      **Executive Committee language updates**  
**CAA Handbook NJCAA Policy Adoption**  
**2020-2021 Operating Budget**  
**2020-2021 Institutional Assessments**  
**Fall Sports Contingency Plans**

**Information Only:**

**Discussion Items: N/A**

**Written report attached.**

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**Disposition of Item:**

# Florida College System Activities Association

## Report to the Council of Presidents

June 25, 2020

### Approval Items:

1. FCSAA Executive Committee Policy Language updates
2. Athletics Division adoption of NJCAA COVID-19 credit hours policy
3. FCSAA 2020-2021 Operating Budget
4. FCSAA 2020-2021 Institutional Dues Assessments
5. Fall Sports Contingency Plan

### FCSAA Executive Committee Policy Language Updates:

The following additions to the FCSAA Executive Committee Policies were approved by the Committee on May 20 and now require COP approval.

#### *EXECUTIVE COMMITTEE POLICY 14 – TOBACCO AND SUBSTANCE ABUSE*

The use of tobacco/tobacco-like products, alcohol products, or illicit drugs by any participant during an FCSAA activity, or in violation of the law or the participant's college policies, is strictly prohibited. Each division shall adopt a policy, which specifically describes how this policy shall be applied and enforced within the division. Participating students will work with their advisors/coaches on any necessary medical needs and proper use of prescribed medication, following the guidelines of the represented college.

#### *EXECUTIVE COMMITTEE POLICY 15 – STUDENT TRAVEL LODGING*

When traveling for overnight events, advisors/coaches will work with students to accommodate lodging arrangements pertaining to gender identification, sexual orientation, disability and other needs. Those arrangements will follow the guidelines of the represented college.

### Athletics Division Approval Item: NJCAA policy adoption on required credit hours due to COVID-19 eligibility extension:

Addition to CAA Handbook per NJCAA COVID-19 policy adoption, added as Section 8, Policy 5.B.1:

"Student-athletes in their last academic term MAY participate while enrolled in a minimum of six (6) credit hours. All six (6) credit hours must begin before the end of the published regular season schedule of the student-athletes' chosen sport. The institution must document that the student who has not graduated is carrying the courses necessary to complete the degree requirements, as determined by the institution. Once this one-time allowance is exhausted, the student-athlete must meet the full-time requirement of 12 or more credits."

## 2019-2020 FCSAA Operating Expenditures/2020-2021 Operating Allocated

Budget	2019-2020 Allocated	2019-2020 Expended	Remaining 6/15/2020	2020-2021 Allocated
<b>Academic Divisions</b>				
Brain Bowl	8,000.00	5,821.03	2,178.97	8,000.00
Forensics	4,750.00	4,626.23	123.77	4,750.00
FCSSGA	6,800.00	6,752.22	47.78	6,800.00
Music	9,300.00	9,300.00	0.00	9,300.00
Publications	9,500.00	9,342.31	157.69	9,500.00
Theatre	9,500.00	6,726.54	2,773.46	9,500.00
Model UN	850.00	784.11	65.89	850.00
<b>Subtotal</b>	<b>48,700.00</b>	<b>43,352.44</b>	<b>5,347.56</b>	<b>48,700.00</b>
<b>Athletics Division</b>				
Baseball	5,500.00	263.00	5,237.00	5,500.00
BKB – Men	850.00	739.14	110.86	850.00
BKB – Women	850.00	754.47	95.53	850.00
Cross Country	500.00	500.00	0.00	500.00
Soccer	400.00	384.34	15.66	400.00
Softball	3,650.00	263.00	3,387.00	3,650.00
Tennis	1,700.00	0.00	1,700.00	1,700.00
Volleyball	6,950.00	6,649.61	300.39	6,950.00
M-Commissioner	15,450.00	12,928.11	2,521.89	15,450.00
W-Commissioner	16,250.00	13,196.21	3,053.79	16,250.00
Stat Services	8,000.00	8,000.00	0.00	8,000.00
<b>Subtotal</b>	<b>60,100.00</b>	<b>43,677.88</b>	<b>16,422.12</b>	<b>60,100.00</b>
<b>State Office Budgets</b>				
Hall of Fame	3,000.00	904.64	2,095.36	0.00 <sup>1</sup>
State Office	49,000.00	26,912.91	22,087.09	47,000.00
Salaries and Benefits	173,000.00	133,142.18 <sup>2</sup>	39,857.82	170,000.00 <sup>3</sup>
<b>Subtotal</b>	<b>225,000.00</b>	<b>160,969.73</b>	<b>64,040.27</b>	<b>217,000.00</b>
<b>Total Budgeted</b>	<b>333,800.00</b>			<b>325,800.00</b>
Dues Collected	334,053.31			330,598.15 <sup>4</sup>
Added to Reserves			<b>TBD</b>	<b>TBD</b>

<sup>1</sup> Moved into State Office budget line

<sup>2</sup> 4<sup>th</sup> quarter salaries and benefits still to be paid

<sup>3</sup> This number can be lowered a bit as we are currently not using the full \$20K allotted from the SGA conference account for Project Manager's salary and benefits

<sup>4</sup> Current proposed 2020-2021 institutional dues presented to COP for approval

## COVID-19 Return to Sport Recommendations

### June 22, 2020

The Council for Athletic Affairs approved following recommendations to promote a return to intercollegiate athletics. These recommendations will apply to FCSAA member colleges and those colleges (non-NJCAA or NJCAA from regions outside of Region 8) competing at an FCSAA member college or sanctioned event. Colleges should follow CDC guidelines, state, and local regulations in alongside the recommendations below. In addition, member colleges should consider the recommendations contained in the NJCAA Path for 2020-21 Sports (see attached).

- **Cancellations:** Cancellations due to COVID-19 will be treated as an "Act of God" and will require confirmation of a suspected case by Athletic Director and medical professional or college official outside of the department of athletics.
  - Recommend conferences develop policies to facilitate make up of canceled games/matches.
  - Recommendation that the rescheduling of conference games/matches take precedence over re-scheduling non-conference games/matches
- **Officials, statisticians, and score table staff:** Upon arrival game officials and score table staff will be required to present a completed COVID questionnaire (Appendix A).
  - Masks will be strongly recommended for officials and table crews.
  - Colleges that require the wearing of masks should communicate directly with officials' coordinators.
- **Arrival at Venue:**
  - Upon arrival teams (coaches, staff, student-athletes) will be required to present a completed COVID questionnaire.
  - All officials, participants, coaches, and score table staff will be required to have temperatures taken upon arrival at the game venue.
    - Strongly recommended that temperatures are taken on your campus before team departs for game/match
    - Recommend each college develop a plan to address students who may show symptoms while traveling.
- **Spectators:** College's should determine their individual plans for spectators. This should be shared in advance with visiting programs and posted on websites/social media. If a college chooses not to allow spectators, it is the recommendation that those games/matches are streamed live.
- **Sports Specific Recommendations:**
  - **Volleyball**
    - will not change sides on alternating games, but will remain on the same bench throughout
    - The 3-ball system will be used in all matches
  - **All sports**
    - Hand sanitizer available for both teams at the scorer's table or in each dugout.

- For the fall term, teams will not shake hands with the opposing team or have post game processional
- **Sports Procedures**
  - The NJCAA approved the attached Sports Procedures (see Appendix B below) at the Board of Regent's meeting on June 19<sup>th</sup>.
  - The CAA unanimously voted to have our Regent, Mike Matulia, return to the NJCAA and ask them to reconsider this vote and consider returning to the original dates of competition. The body felt as if the practice and game dates are not consistently applied.
  - Pending the outcome of the request above, we will comply with the Sports Procedures as passed by the BOR on June 19<sup>th</sup>.
  - We reserve the right to review and modify winter and spring sport dates at a later date.
- **Notification of Plan:** Each member college shall post a form on the college athletic website with specific information regarding the institutional plan for spectators, officials, game workers, participating teams, and a summary of the college's response plan in the event of a COVID-19 positive student-athlete. This form will, also, be submitted to the FCSAA. College's should make every effort to assure the most up-to-date plan is posted. See Appendix A

# Appendix A

## NJCAA STUDENT ATHLETE COVID 19 DAILY SCREENING QUESTIONNAIRE

**ATHLETE NAME:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**SPORT:** \_\_\_\_\_

**ATHLETE TEMPERATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Have you had any of the following symptoms since your last screening?**

<b>Cough</b>	<b>YES</b>	<b>NO</b>	<b>New or Worsening Cough</b>	<b>YES</b>	<b>NO</b>
<b>Shortness of breath</b>	<b>YES</b>	<b>NO</b>	<b>Body or Muscle Aches</b>	<b>YES</b>	<b>NO</b>
<b>Fever</b>	<b>YES</b>	<b>NO</b>	<b>Decreased sense of smell/taste</b>	<b>YES</b>	<b>NO</b>
<b>Chills</b>	<b>YES</b>	<b>NO</b>	<b>Sore Throat</b>	<b>YES</b>	<b>NO</b>
<b>Diarrhea</b>	<b>YES</b>	<b>NO</b>	<b>Headache</b>	<b>YES</b>	<b>NO</b>

**If you are experiencing any other symptoms, please list below and provide further details:**

**(For Housing Students Only) Have you travelled off-campus since your last daily screening?** **YES** **NO**

**If yes, please explain below:**

**Have you been in direct contact with anyone who has tested positive for COVID19, or has presumptive positive for COVID19 since your last daily screening?** **YES** **NO**

**If yes, please explain below and provide details about results and location:**

**Athletic Trainer or Designee Signature:** \_\_\_\_\_

**Clearance Status:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Athlete Signature:** \_\_\_\_\_

## APPENDIX B

### ***2020-2021 NJCAA SPORTS PROCEDURES***

Sport	Start Date	Game Date 2020-2021	Game Date (Defined)	End Date	** # Of Contests	# Of Scrimmages	*** # of Letter of Intent Signees/ Scholarships	Letter of Intent Signing Date
Baseball (Fall) Men	Aug 31	Sept 5	♦♦♦August 22	Oct 31	76 Games/Scrimmages with a maximum of 56 Games/Scrimmages in the Spring		24	November 1
Baseball (Spring) Men	Jan 10	Jan 22	Fourth Friday in January	NJCAA Tourney				
Basketball Men/Women	Sept 14	Oct. 16	♦♦November 1	NJCAA Tourney	30 Games	4 Dates	15	November 1
Beach Volleyball (fall) Women	Aug 31	Sept 5	♦♦♦August 22	Oct 31	4 Dates in the Fall		10	November 1
Beach Volleyball (Spring) Women	Jan 10	Feb 1	Feb 1	April 30	16 Dates in the Spring			
Bowling Men/Women	Oct 1	Oct 30	Last Friday in September	USBC Tourney	22 Dates	0	12	November 1
Cross Country Men/Women	Aug 1	♦♦♦Aug 20	♦♦♦August 22	NJCAA Meet	10 Dates	0	10 Combined (Cross Country & Half Marathon)	November 1
Football (Fall) Men	Aug 1	♦♦♦Aug 20	♦♦♦August 22	Last Bowl Game	11 Games	2	85	1st Wednesday in February
Football (Spring) Men	Jan 15	None	None	None	20 Days of practice	0		
Golf (Fall) Men/Women	Aug 31	Sept 5	♦♦♦August 22	Oct 31	30 Dates Fall and Spring Combined		8	November 1
Golf (Spring) Men/Women	Jan 10	Jan 22	Fourth Friday in January	NJCAA Tourney				
Half Marathon Men/Women	Aug 1	♦♦♦Aug 20	♦♦♦August 22	NJCAA Meet	3 USA Track approved road races		10 Combined (Cross Country & Half Marathon)	November 1
Lacrosse (Fall) Men/Women	Aug 31	Sept 5	♦♦♦August 22	Oct 31	22 Dates		20	November 1
Lacrosse (Spring) Men/Women	Jan 15	Feb 21	February 21	NJCAA Tourney				
Soccer (Fall) Men/Women	Aug 1	♦♦♦Aug 20	♦♦♦August 22	NJCAA Tourney	22 Games/Scrimmages		24	November 1
Soccer (Spring) Men/Women	Feb 1	Feb 1	February 1	April 30	0	4 Dates		

## **Appendix C**

### ***[place college name here]* COVID-19 Athletic Plan Summary**



